

CALL FOR APPLICATIONS FOR ONE RESEARCH STUDENTSHIP IN THE SCOPE OF PROJECTS AND ACTIVITIES IN THE FIELD OF EDUCATION AND SOCIAL INCLUSION OF VULNERABLE YOUNG PEOPLE AT THE CENTRE FOR RESEARCH AND INTERVENTION IN EDUCATION (CIIE) OF FPCEUP

The Faculty of Psychology and Education Sciences of the University of Porto (FPCEUP) welcomes applications for one research grant in the scope of projects and activities in the field of Education and Social Inclusion of Vulnerable Youth at the Centre for Research and Intervention in Education, under the supervision of Amélia Veiga and co-supervision of Ana Cristina Torres.

1. Research field/Scientific area: Educational Sciences

2. Admission requirements:

The competition is open to candidates who meet the following requirements, for which documentary evidence must be provided:

- a) Hold a BA or a Master degree in the field of Educational Sciences;
- b) Be enrolled or meet the conditions required to enrol in a doctoral programme in Educational Sciences, a requirement to be proven at the time of hiring, or be enrolled in a course that does not confer an academic degree integrated in the educational project of a higher education institution, developed in association or cooperation with one or more R&D units, a requirement to be proven at the time of hiring.
- c) e) Proficient command of Portuguese (native speaker) and English (level B2 or higher of the Common European Framework of Reference for Languages; if the candidate does not have proof of this, he/she may submit a sworn statement).

** If the candidate holds a BA or a Master degree awarded by a foreign higher education institution, it must be recognised by a Portuguese higher education institution, in accordance with the provisions of article 25 of Decree-Law no. 66/2018 of 16 August, which approves the legal regime for the recognition of academic degrees and higher education diplomas awarded by foreign higher education institutions, and Article 4 (2) (e) of Decree-Law no. 60/2018 of 3 August, and any formalities established therein be fulfilled up to the date of the contracting act.*

3. Preferred requirements (for which documentary evidence must be provided):

- a) Experience and/or training in education policy analysis;
- b) Research experience in education with qualitative methodologies;
- c) Experience of research or social and educational intervention in areas such as social inclusion of young people, early leaving from education and training, educational policies and/or collaborative research;
- d) (Co)authorship of scientific publications;
- e) Experience in organising of knowledge dissemination events, including conferences and community involvement activities;

4. Work plan:

The main duties of the successful applicant will include:

- a) Collaborating in a research programme with professionals and young people in Second Chance Education;
- b) Participating in data collection and analysis activities, including analysis of education policies;

- c) Collaborating in the writing of reports and scientific articles and presenting papers in scientific meetings;
- d) Assisting in liaising and communication with partner institutions in Portuguese and in English;
- e) Collaborating in the organising of project meetings and dissemination events;
- f) Assisting in other management and administrative tasks and knowledge dissemination activities.

5. Applicable legislation and regulations:

Portuguese Law no. 40/2004, dated August 18 (Scientific Research Fellow Statute) in its current wording; Regulation 184/2021 of 3 March, as amended by Resolution no. 1301/2021, published in D.R., 2nd series, on 22 December; Decree-Law no. 66/2018, of August 16th (Legal regime for recognition of academic degrees and diplomas of higher education awarded by foreign higher education institutions); and Code of Administrative Procedure (“Código do Procedimento Administrativo”).

6. Workplace:

The workplace shall be at CIIE facilities at FPCEUP, Rua Alfredo Allen, 4200-135 Porto, and at other places where the project will be implemented, under the supervision of Amélia Veiga and Ana Cristina Torres.

7. Duration:

The research studentship has the duration of 12 months, scheduled to start in May 2023. The studentship, on an exclusive basis, might be renewed for equal or different time periods, according to institutional needs and financial availability.

8. Monthly maintenance allowance amount:

The monthly maintenance allowance is 1.199,64€, according to FCT values (https://www.fct.pt/wp-content/uploads/2023/02/Tabela-de-Valores-SMM_2023.pdf). Payment will be made by FPCEUP by bank transfer. In addition, the studentship holder will be covered by a personal accident insurance and may also be reimbursed for the amount corresponding to the Voluntary Social Security, in case of adherence to this scheme.

9. Evaluation methods:

Evaluation methods are: curricular evaluation (CE) and, if the panel deems it necessary, an interview (I) to the highest ranked candidates (max. of three) in curricular evaluation. The interview (I), if necessary, will have a weight of 30% to the final score.

In case an interview is held, the final score (FS) is calculated according to the formula $CE * 0,7 + I * 0,3$, expressed on a scale of 0 to 100 points. If there is no interview, the final score will be the same as the one obtained at CE.

The evaluation criteria and weighing factors at CE are as follows:

- a) Academic background and its adequacy to this domain – 40%;
- b) Proven experience of research or social and educational intervention in areas such as social inclusion of young people, early leaving from education and training, educational policies and/or collaborative research – 20%;
- c) Proven experience in methods of data collection and analysis through relevant methodologies – 15%;
- d) Scientific production – 10%;

- e) Proven experience in the organising of knowledge dissemination events – 15%.

If the interview is held, it will evaluate the capacity for expression and verbal fluency Portuguese and English (40%), as well as specific knowledge for carrying out the work plan (60%).

If the selected candidate withdraws, he/she will be replaced by the next candidate on the final ranking list, which for all intents and purposes constitutes the recruitment reserve list and will last until July 2023. In the event that none of the candidates demonstrates to have the appropriate profile for carrying out the work plan, the selection panel reserves the right not to award the studentship in competition.

10. Selection panel:

Chairperson: Amélia Veiga, Assistant Professor at FPCEUP.

Members: Ana Cristina Torres, Research Fellow at CIIE/FPCEUP; Eunice Macedo, Assistant Professor at FPCEUP.

Substitute members: Sofia Santos, Research Fellow at CIIE/FPCEUP; Pedro D. Ferreira, Assistant Professor at FPCEUP.

11. Disclosure of the results:

Final results will be communicated by email to the address provided by the candidates in the CV

In compliance with the provisions of the Article 121 of the Code of Administrative Procedure (“Código do Procedimento Administrativo”), after being notified, the candidates have 10 working days to submit a formal rebuttal.

The final decision must be taken within a maximum period of 60 working days after the conclusion of the preliminary hearing of interested parties or of the public consultation.

12. Submission of applications:

12.1. The call for applications is open until April 18th, 2023.

12.2. Applications must be submitted exclusively on the FPCEUP website, at the link https://sigarra.up.pt/fpceup/pt/cnt_cand_geral.concursos_list. The following documents are mandatory:

- a) *Curriculum vitae*.
- b) Copy of the certificate(s) of the required qualifications.
- c) Motivation letter reflecting the different evaluation criteria (point 9 of this notice).
- d) Copy of formal certificate of English language skills (or, alternatively, a sworn statement that he/she possesses the required language skills).
- e) Statement of eligibility (in attachment).

12.3. Failure to submit the documents identified above in the application will result in the administrative exclusion of the candidates.

12.4. Candidates may also attach other documents they consider relevant for curricular evaluation, as well as the proof of enrolment in a doctoral programme from a higher education institution (if applicable) and the recognition of academic degree (if applicable).

12.5. The evidence-based documents must be attached directly to the application form, without using links to external platforms/drives. In order to guarantee the reading of all documents, the preferred recording format is Portable Document Format (.pdf).

DECLARAÇÃO

(para efeitos de candidatura a Bolsa de Investigação)

Para efeitos de cumprimento do disposto nos números 2 e 3 do artigo 10.º do Regulamento de Bolsas de Investigação da Universidade do Porto declaro que:

Não celebrei qualquer contrato de Bolsa de Investigação até à presente data ao abrigo do Estatuto do Bolseiro de Investigação;

Celebrei, até à presente data, os seguintes contratos de Bolsa de Investigação ao abrigo do EBI:

| Tipologia de Bolsa | Data Início | Data Fim | Entidade Contratante |
|--------------------|-------------|----------|----------------------|
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Mais declaro que reúno as condições de elegibilidade para integrar a presente bolsa, conforme requisito exigível nos termos do aludido regulamento.

Por ser verdade, dato e assino a presente declaração.

Data ____/____/____

Assinatura _____

Qualquer alteração a introduzir no contrato no decurso da sua execução será objeto de acordo prévio sob forma escrita.

CLÁUSULA DÉCIMA PRIMEIRA

1. O presente contrato produz os seus efeitos na data da sua assinatura por ambos os outorgantes.
2. A definição concreta das atividades referidas no número anterior compete ao Primeiro Outorgante, ouvido o Segundo Outorgante e o Orientador Científico, devendo as mesmas constar de acordo a celebrar, conforme previsto na cláusula anterior.

CLÁUSULA DÉCIMA SEGUNDA

1. O Segundo Outorgante obriga-se a guardar sigilo sobre informações de carácter confidencial a que tiver acesso por causa ou por mera ocasião da prestação do seu trabalho, e a utilizá-las apenas para efeitos do cumprimento do disposto neste contrato de bolsa e em benefício do Primeiro Outorgante.
2. O Segundo Outorgante, no exercício das suas funções, fica obrigado ao dever específico de sigilo profissional, nos termos e de acordo com a legislação em vigor relativa à proteção de dados pessoais, mantendo-se em vigor após a cessação, por qualquer causa, dos efeitos do presente contrato de bolsa.
3. O Segundo Outorgante reconhece ainda que todos os documentos que contenham informações confidenciais são propriedade exclusiva do Primeiro Outorgante, ficando obrigado a manter tais documentos sempre devidamente protegidos e a devolvê-los antes do termo do contrato de bolsa.

CLÁUSULA DÉCIMA TERCEIRA

1. O Primeiro Outorgante, melhor identificado neste contrato, é o responsável pelo tratamento dos dados pessoais do segundo outorgante.
2. Os dados pessoais recolhidos e tratados, são os estritamente necessários para a execução do presente contrato de bolsa e para o cumprimento das disposições legais a que o Primeiro Outorgante se encontra obrigado.
3. O tratamento destes dados será realizado em conformidade com a legislação relativa à proteção de dados pessoais em vigor e de acordo com a política de proteção de dados da Universidade do Porto.
4. O Primeiro Outorgante faculta ao segundo, as informações relativas ao tratamento dos seus dados, em cumprimento do princípio da licitude, lealdade e transparência (documento anexo que constitui parte integrante deste contrato).

CLÁUSULA DÉCIMA QUARTA

5. Os direitos de propriedade industrial sobre as invenções ou criações efetuadas pelo Bolseiro durante a execução do presente contrato pertencem à Universidade do Porto.
6. A Universidade do Porto consagra, como princípio geral, a atribuição ao Bolseiro da titularidade do direito de autor sobre as obras literárias, científicas e artísticas por este concebidas e realizadas.
7. Excetuam-se do disposto no número anterior as obras que hajam sido criadas por encomenda da Universidade ou para serem publicadas ou divulgadas em nome desta, que organizará e dirigirá a sua criação.

O presente contrato é feito em duplicado destinando-se um exemplar a cada um dos outorgantes, sendo uma cópia enviada ao/à orientador/a científico/a.

Anexo: plano de trabalhos subscrito pelo Segundo Outorgante e pelo/a Orientador/a Científico/a.

Porto, ____ de _____ de _____

O Primeiro Outorgante

O Segundo Outorgante

(Professor/a Doutor/a X)

(Nome)

Desvios em relação ao planeado e respetiva justificação:

Publicações e trabalhos elaborados no âmbito da bolsa:

Bolseiro/a:

Data: ____ / ____ / ____

Orientador/a. científico/a:

Data: ____ / ____ / ____