

**UNIVERSIDADE DO PORTO**

**PUBLIC NOTICE N. 392/2021**

**Professor Fernando Manuel Augusto da Silva, Full Professor of the Faculty of Sciences of the University of Porto and Vice-Rector of the University of Porto:**

Following my Order issued on 22 March 2021, by delegated power under the Ordinance no. 7922/2018 published in the Official Gazette (*Diário da República*), 2<sup>nd</sup> series, no. 157 of 16 August 2018, this call for applications is published for one position of Assistant Professor in the Disciplinary Area of Language Sciences of the Faculty of Arts and Humanities of the University of Porto. The application procedure will remain in force for a period of thirty business days as from the date immediately following the publication of this Notice in the Official Gazette.

If the University of Porto is closed on the same day of the recruitment application deadline, the closest following working day will be considered for this effect.

**1. The applicable legal provisions are as follows:**

Articles 37 to 51, 61 and 62-A of the University Teaching Career Statute (ECDU – *Estatuto da Carreira Docente Universitária*), published in Decree-Law 205/2009 of 31 August, and amended by Law no. 8/2010 of 13 May, and by the Regulations for the Recruitment of Full, Associate and Assistant Professors of the University of Porto – Order no. 12913/2010, published in the Official Gazette, 2<sup>nd</sup> Series, no. 154 of 10 August, and the Amendment Resolution (excerpt) no. 380/2019, published in the Official Gazette, 2<sup>nd</sup> Series, no. 64 of 1 April 2019.

**2. Eligible candidates:**

**2.1.** Under the provisions of Article 41-A of the ECDU, all candidates in this call for applications must hold a PhD degree.

*If the doctoral degree was awarded by a foreign higher education institution, it must be recognized by a Portuguese higher education institution, under the terms of Decree-Law no. 66/2018, published in the Official Gazette, 1<sup>st</sup> series, no. 157 of 16 August. This formality must be accomplished by the application deadline.*

**2.2.** Good command of spoken and written Portuguese. Candidates of foreign nationality, with the exception of those from Portuguese-speaking countries, must submit proof of command of spoken and written Portuguese, level B1 or higher. This requirement is officially recognised through a certificate or diploma of Portuguese language competence according to the Council of Europe's Common European

Framework of Reference (CEFR).

### **3. Admission, evaluation and ranking criteria and methodology:**

#### **3.1. Criteria for admission based on absolute merit:**

The admission of candidates is based on approval in terms of absolute merit. The admission depends on: (i) holding a PhD degree within the subject area of the call for tenders, specifically in the subject area of Language Sciences; (ii) Curriculum Vitae the Selection Committee acknowledges is relevant in terms of scientific merit and pedagogical capabilities, research capacity and performance compatible with the disciplinary area of Language Sciences and position for which the call is open; (iii) being authors or co-authors in the last five years of at least three scientific works in the field of Language Sciences, published in journals, volumes or academic publishers the Selection Committee acknowledges it as of high quality in the scientific subject area for which the call is open.

Candidates will be admitted only by absolute majority in a roll call vote from which the Selection Committee members are not allowed to abstain.

#### **3.2. Evaluation and ranking criteria and dimensions by relative merit, corresponding weighting and final selection system:**

Once successful candidates have been admitted based on absolute merit, the Selection Committee will proceed to their ranking by relative merit, based on the established selection dimensions and criteria, the score achieved and final selection system, as established in no. 6 of Article 50 of the ECDU and Article 16 of the Regulations for the Recruitment of Full, Associate and Assistant Professors of the University of Porto.

The selection method is based on the evaluation of the candidate's Curriculum Vitae. The evaluation and ranking criteria of the candidates will bear in mind the general functions attributed to university lecturers under Article 4 of the ECDU.

This evaluation will take into account the disciplinary area for which the call is open, the area of Language Sciences, with a special focus on the subarea of Descriptive Portuguese Linguistics / Syntax:

##### **3.2.1. Scientific Merit (MC): (50%)**

**3.2.1.1. Scientific production (MC1):** quality and quantity of scientific production within the subject area of the call (books and book chapters, articles in indexed journals, articles in other academic journals and congresses' minutes, papers presented to congresses), considering the number, type and quality of publications, as well as their recognition by the academic community (quality of publications and citations by other authors). (60%)

**3.2.1.2. Coordination and development of scientific projects related to fundamental research and applied research (MC2):** quality and quantity of scientific projects publically funded on a competitive

basis, both by national and international agencies, within the subject area of the call, as well as the results achieved. When evaluating their quality, particular weight will be given to the coordination of projects in which the candidate has been involved. The evaluation will also consider the type of funding received, degree of difficulty of the funding competition, and the assessment of the accomplished projects. (20%)

**3.2.1.3. Intervention in activities within the scientific community (MC3):** the candidate's capacity to intervene in the scientific community, particularly expressed by participating on editorial boards of scientific journals and other publications, endorsement of referees, invitations to present scientific meetings, organization of scientific or educational meetings, promoting specialized training activities, participation in academic examination boards, particularly as examiner. (20%)

**3.2.2. Pedagogical merits and experience (VEMP): (20%)**

**3.2.2.1. Teaching activity (EMP1):** Documented experience of the teaching activities carried out by the candidate in the scientific areas for which the call is open.

**3.2.3. Activities of academic extension, scientific dissemination and economic and social promotion of knowledge (VTC): (10%)**

Coordination and participation in scientific dissemination activities to various audiences and to the general community.

Coordination and participation as a lecturer in professional training or specialization courses in the scientific area of the call.

**3.2.4. Scientific and pedagogical project (VPCP): (20%)**

With this project, candidates must show their contribution to the scientific and pedagogical development of the area for which this call is open, describing the research and teaching activities the candidate is committed to develop, which must include the presentation of an academic programme (1<sup>st</sup> or 2<sup>nd</sup> Cycles) that conforms with the subarea established in point 3.2. This project cannot exceed a maximum of 4000 words.

**4. Procedural guidelines for the Selection Committee:**

**4.1. Candidate Score**

Each member of the Selection Committee will evaluate each candidate according to the approved criteria for each dimension, based on a scale of 0 to 100 points.

**4.2. Final Result**

The final result (RF) of the evaluation of each candidate by every member of the Selection Committee is calculated through the sum of the scores in each aspect, considering its particular weighting, as defined in the table presented in Annex I of this Public Notice.

Based on this, each member of the Selection Committee shall provide the candidates' final individual score,

building the ordered list for the vote leading to the final ranking list in accordance with point 3.2.

**4.3. Deliberations of the Selection Committee:**

**4.3.1.** Any decision will result from no. 12 of Article 17, of the Regulations for the Recruitment of Full, Associate and Assistant Professors of the University of Porto, applicable under Article 83-A of the ECDU, which determines its approval with a view to implementing the rules of that legal diploma, covering the procedural process of the tenders, namely the system of evaluation and final classification.

Consequently, under the terms of article 17, n. 12 of the aforementioned Regulations, the Selection Committee will deliberate by means of a nominal vote based on the selection criteria adopted for the admission, selection and ranking of the candidates. An absolute majority is required for any deliberation; abstentions not being allowed.

**4.3.2. The ranking methodology is as follows:**

In the different votes, each member of the Selection Committee must respect his/her ranking list, observing the following in each vote:

- a) the first voting round is intended to determine the candidate placed in first place by counting the number of votes each candidate received for that place;
- b) if a candidate obtains an absolute majority of votes for the first place, he/she is placed in the respective position and removed from the vote. The procedure will start to choose the candidate who will be positioned in the second place of the voting round;
- c) if no candidate obtains an absolute majority of votes for the first place, a new voting round will be held, which will only include candidates who have achieved votes for the first place, upon removing the least voted candidate in the previous vote for that place;
- d) if there is a tie between two or more candidates in the least voted position, a tiebreak vote between them will be held, counting the number of relative first positions for each, with the least voted being removed;
- e) if a tie still remains between two or more candidates in the least voted position, but the number of those candidates has been reduced in relation to the previous vote, a further tiebreak vote shall be held only between candidates tied for the least voted position, counting the number of relative first positions for each, with the candidate least voted being removed;
- f) if the tie still remains between two or more candidates in the least voted position, without reducing the number of candidates tied in the least voted position in relation to the previous voting round, the decision will be made by the quality vote of the President of the Selection Committee has or by a casting vote, according to the situation. The candidate voted by the President of the Selection Committee will be chosen to integrate the following voting round for the same place;
- g) if there is a tie when only two or more candidates remain for the first place, the tiebreaker is made

through the casting vote of the President of the of the Selection Committee or by the exercise of the tiebreaker vote, according to the situation;

- h) the candidate chosen for the first place will leave the votes and then begins the selection procedure for the candidate to place in second place, repeating the process mentioned in the previous paragraphs for the subsequent places until there is a single ordered list of candidates.

## **5. Submission of applications:**

### **5.1. Applications delivering**

Applications may be delivered in person at *Serviço de Expediente da Universidade do Porto*, Praça Gomes Teixeira, 4099-002 Porto, Sala (Room) 114, during office hours, or sent by post to the same address until the established deadline.

### **5.2. Processing the applications:**

The application must include all the following documents:

- a) Mandatory application form, submitted on paper, fully filled in and dully dated and signed, which is available at:

[https://sigarra.up.pt/up/pt/conteudos\\_geral.ver?pct\\_pag\\_id=1004282&pct\\_parametros=p\\_pagina=1004282&pct\\_grupo=3123&pct\\_grupo=2013&pct\\_grupo=2015&pct\\_grupo=2461#2461](https://sigarra.up.pt/up/pt/conteudos_geral.ver?pct_pag_id=1004282&pct_parametros=p_pagina=1004282&pct_grupo=3123&pct_grupo=2013&pct_grupo=2015&pct_grupo=2461#2461);

- b) Copy of the candidate's doctoral certificate or diploma, except in cases in which the doctoral degree was awarded by the University of Porto;
- c) Certificate or diploma stating command of spoken and written Portuguese, in accordance with the Common European Framework of Reference of the Council of Europe, in the case of candidates of foreign nationality, with the exception of those from Portuguese-speaking countries, in accordance with point 2.2. of this notice;
- d) Curriculum Vitae with all relevant information to evaluate the candidate's application, in accordance with the selection criteria described in point 3.2. of this public notice, i.e., selection dimensions and criteria;
- e) All the works/publications mentioned in the Curriculum Vitae submitted, of which candidates must highlight up to ten of those considered most representative of the activity developed. The works highlighted must be accompanied by a document that provides the reasons for the respective selection;
- f) Scientific and pedagogical project describing the career development plan related to the areas of research in the disciplinary area for which this call is open and which the candidate proposes to develop at the University of Porto, including its articulation with the teaching activity. This document must not exceed 7.500 words;
- g) Proof of compliance with the requirements for admission to the call for applications established by law, in accordance with Article 17 of Part II, Section I of the General Labour Law in Public Civil Service (Law No.

35/2014 of 20 June):

i) Candidates who do not hold a public indefinite-term employment contract must complete fully, date and sign the mandatory form, available at: [https://sigarra.up.pt/up/pt/conteudos\\_geral.ver?pct\\_pag\\_id=1004282&pct\\_parametros=p\\_pagina=1004282&pct\\_grupo=3123&pct\\_grupo=2013&pct\\_grupo=2015&pct\\_grupo=2461#2461](https://sigarra.up.pt/up/pt/conteudos_geral.ver?pct_pag_id=1004282&pct_parametros=p_pagina=1004282&pct_grupo=3123&pct_grupo=2013&pct_grupo=2015&pct_grupo=2461#2461);

ii) Candidates who already hold a public indefinite-term employment contract at an institution that is external to the University of Porto should provide proof of their contract (e.g., public employment contract, statement issued by the employer, etc.).

**5.3.** The aforementioned documents (with the exception of point (a)) must be delivered on CD, DVD or USB Flash Drive, in duplicate, and in a protected PDF documents.

**5.4.** The guidelines specifying how to present the required information in digital format are available in the Personnel Competitions area at the U.PORTO SIGARRA portal:

[https://sigarra.up.pt/up/pt/web\\_base.gera\\_pagina?p\\_pagina=1004282](https://sigarra.up.pt/up/pt/web_base.gera_pagina?p_pagina=1004282)

## **6. Notification of the results and requests of a prior hearing:**

**6.1.** The Human Resources Service of the Common Resources and Services Centre of the University of Porto will notify the candidates of the administrative ranking of admission or non-admission to the call, which will be based on fulfilling or non-fulfilling the conditions established in paragraphs 2 and 5.2. of this public notice.

**6.2.** The candidates who have not been administratively admitted, or have not been approved on absolute merit, as well as the candidates who appear on the ranked list of candidates in places that will not allow them to fill in the post announced, may request a prior hearing under the terms of Articles 121 and 122 of the Code of Administrative Procedures. All candidates are notified of the final resolution approved by the Rector.

**6.3.** The notifications will be sent by email.

The deadline for candidates to comment in writing within a period of ten working days, starting from the first working day immediately after the date of receipt of delivery of the message sent to their email box, under the terms provided in the Code of Administrative Procedures.

## **7. Composition of the Selection Committee:**

CHAIR - Professor Cândida Fernanda Antunes Ribeiro, Dean of the Faculty of Arts and Humanities, University of Porto, by delegated power under the Ordinance no. 3429/2021, published in the Official Gazette, 2<sup>nd</sup> series, no. 62, of 30 March 2021.

Members:

Professor Ana Maria Marins, Full Professor, Faculty of Arts and Humanities, University of Lisbon;  
Professor Anabela Proença Leitão Martins Gonçalves, Full Professor, Faculty of Arts and Humanities, University of Lisbon;  
Professor Maria Fernandes Homem de Sousa Lobo Gonçalves, Associate Professor, Faculty of Social and Human Sciences, Nova University of Lisbon;  
Professor Maria de Fátima Favarrica Pimenta de Oliveira, Full Professor, Faculty of Arts and Humanities, University of Porto;  
Professor João Manuel Pires da Silva e Almeida Veloso, Associate Professor with Aggregation, Faculty of Arts and Humanities, University of Porto.

**8.** The assistant professor will be hired under an Indefinite-Term Employment Contract on a trial period of five years.

**9.** In accordance with Joint Order n. 373/2000, of 31 March, issued by the Minister for Reform of Government and Public Administration and the Minister for Equality, we state that: «In compliance with paragraph h) of article 9 of the Portuguese Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities among men and women to access employment and in their professional progress, taking strict measures to avoid any type of discrimination.»

22 of March, 2021. – The Vice-Rector, *Professor Fernando Manuel Augusto da Silva*

**Annex I**

**Table 1. Weights of each component and corresponding criteria for the curricular evaluation (AC)**

<p><b>Scientific Merit [VMC] (50%):</b></p> <ul style="list-style-type: none"><li>- Scientific production [MC1] (60%);</li><li>- Coordination and development of scientific projects [MC2] (20%);</li><li>- Intervention activities in the scientific community [MC3] (20%).</li></ul> <p><b>Pedagogical Merits and Experience [VEMP] (20%):</b></p> <ul style="list-style-type: none"><li>- Teaching activity</li></ul> <p><b>Activities of academic extension, scientific dissemination and social and economic promotion of knowledge [VTC] (10%):</b></p> <ul style="list-style-type: none"><li>- Dissemination of knowledge</li></ul> <p><b>Scientific and Pedagogical Project [VPCP] (20%)</b></p>
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$$AC = (50\% \times VMC) + (20\% \times VEMP) + (10\% \times VTC) + (20\% \times VPCP)$$