

In order to be able to participate in a project proposal under certain EU programmes (eg. H2020, Creative Europe, COSME, Erasmus+, etc), organisations need to be registered and have a **9-digit Participant Identification Code** that identifies them near the European Commission.

The **Participant Identification Code** (also known as **PIC number**) helps to avoid multiple registrations and redundant requests for information, facilitates the effort to keep participant entity-related information up-to-date, and facilitates communication and interactions with the Commission and its Agencies.

Universidade do Porto is already registered with the Commission. Therefore, there is a PIC code and a set information associated to it that must be provided each time a proposal is submitted by the institution staff:

PIC: 999894916

Legal name: Universidade do Porto

Short name: UPORTO

VAT number: PT 501413197

Organisation legal address: Praça Gomes Teixeira, 4009-002, Porto, Portugal

Webpage: <http://www.up.pt>

Legal person: Yes

Non-profit organisation: Yes

Research organisation: Yes

Higher or secondary education establishment: Yes

Legal form: Public foundation governed under private law

Public body: No*

Registration number: n.a.

Registration date: 27-04-2009 (Decree-Law 96/2009; Normative Dispatch No. 18-B/2009)

Nace Code: 80.3 - Higher education

LEAR UPORTO: Maria João Ramos (Vice-Rector for R&D)

LEAR e-mail: projetos@sp.up.pt

Linked to a PIC, there is a person responsible for providing the EC with the necessary entity documents and maintaining the data of the organisation up-to-date in the Participant Portal - the **Legal Entity Appointed Representative (LEAR)**.

Please note that the LEAR interfaces with EC services only at organisation level, having access to an overview of all the proposals and projects in which the organisation participates and appointing legal and financial representatives allowed to sign grant agreements and financial statements within funded projects. **The LEAR plays no active role at project level.** LEAR has no automatic access to projects - in order to have access to projects, LEAR must be given access by the Project Coordinator or person in charge of the project implementation within the university (Participant Contact).

For any queries about the UPORTO PIC & LEAR, please contact the project management office.

**Despite being a public university, in the light of the H2020 programme rules, according to the EC legal services, UPORTO is considered a private body. However, as higher education, non-profit organisation, funding rate for UPORTO is up to 100%.*