

## **NOTICE OF THE OPENING OF AN INTERNATIONAL PROCEDURE FOR THE RECRUITMENT OF ONE PhD - EQUATED RESEARCH ASSISTANT \_ UNCERTAIN-TERM EMPLOYMENT CONTRACT**

By order of the Vice Dean of the Faculty of Architecture of the University of Porto (FAUP), dated 31th of July of 2024, it is made public the opening of this international selection procedure, for a period of 10 (ten) working days from the working day immediately following the publication of this notice in the *Diário da República* through Order (extract) No. 10080/2024, of 28/08/2024, to hire one PhD – Equated Research Assistant, to carry out research activities, transfer and valorization of knowledge, management and communication of science and technology, collaboration in teaching and training, among others, within the scope of the project “SEALabHaus. Atlantic New Bauhaus Laboratory for Sustainable, Inclusive and Beautiful Blue Tourism, Heritage and Culture of the Sea” (Ref. EAPA\_0029/2022) co-funded by the European Commission – Interreg Atlantic Area program, in progress at FAUP, on an individual uncertain-term employment contract, on an exclusive basis, under the Regulations for Research, Science and Technology Staff of the University of Porto Decree-Law No. 57/2016, of August 29th, as amended by Law No. 57/2017, of July 19th (RJEC) and the Labor Code in their respective current wordings.

### **1. Scientific area:**

The scientific areas of this competition are Architecture and Urbanism.

### **2. Applicable Legislation and Regulations:**

**2.1.** The notice of competition and the hiring process is governed by the provisions of the Regulations for Research, Science, and Technology Staff of the University of Porto, Regulation no. 487/2020, published in the *Diário da República*, 2<sup>nd</sup> series, no. 100, of 22 May, and other applicable legislation, namely the Labor Code, approved by Law no. 7/2009, of 12 February, in its current wording; Decree-Law No. 57/2016, of August 29th, amended by Law No. 57/2017, of July 19th, which approves a regime for hiring doctorates aimed at stimulating scientific and technological employment in all areas of knowledge (RJEC); the Code of Administrative Procedure (CPA), approved by Decree-Law no. 4/2015 of 7 January; Regulatory Decree No. 11-A/2017, of December 29; and other applicable legislation and rules.

**2.2.** This competition is open under the project identified above to support the development of scientific and technological activity and following the provisions of no. 4 of article 28 of the Scientific Employment Regulation, approved by Regulation no. 607-A/2017 published in the 2<sup>nd</sup> series of the *Diário da República* of 22 November 2017, amended by Regulation No. 806-A/2019 published in the 2<sup>nd</sup> series of the *Diário da República* of October 14, 2019 and Regulation No. 985-B/2019, published in the 2<sup>nd</sup> series of the *Diário da República* of 31 December 2019.

### **3. Admission requirement:**

#### **3.1. General admission requirements:**

This competition is open to national candidates, foreigners, and stateless persons with PhD degrees<sup>1</sup> in the scientific areas of Architecture and Urbanism and holders of a scientific and professional curriculum that shows an appropriate profile for the activity to be developed, following point 8 of this Notice.

#### **3.2. Special admission requirements:**

For the determination of the appropriate profile for the activity to be carried out, the following are special requirements:

- a) Have developed research in the scientific areas of Architecture, Urbanism, and related areas;
- b) Be an author, co-author, editor, or co-editor of books, book chapters, or scientific articles with international impact in Architecture and Urbanism.

**3.3.** Failure to meet the requirements mentioned in points 3.1. and 3.2. of this Notice constitutes sufficient reason for not admitting the candidate(s) to this competitive procedure.

### **4. Preferred selection requirements:**

**4.1.** For the purposes of valuation in the Scientific and Curricular Path Assessment phase, the preferred requirements are as follows:

- a) Participate or have participated as a researcher in Scientific Research Projects in the last 5 years (counting up to the deadline for submitting applications) in the area of Architecture and Urbanism;
- b) Proficiency in the English language.

### **5. Workplace:**

The workplace is located on the premises of the Center for Architecture and Urbanism Studies, the Faculty of Architecture of the University of Porto, or any other location necessary to carry out project activities, perform the functions hired to, and /or essential to the professional training.

### **6. Remuneration:**

The gross monthly remuneration will be €3,427.59, corresponding to the 1st position, level 9, on an exclusive basis, in the table attached to Regulation no. 487/2020, plus holiday and Christmas allowances, as well as the food allowance, in the amount and with the conditions stipulated for workers with a legal employment relationship under the terms of the Labor Code.

### **7. Contractual regime:**

**7.1.** The Doctorate will be hired under a full-time individual employment contract, under the Regulation of Science and Technology Research Personnel of the University of Porto, of Decree-Law no. 57/2016, of August

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<sup>1</sup> If a foreign higher education institution awarded the doctoral degree, we highlight that they require recognition by a Portuguese Higher Education Institution in accordance with Decree-Law no. 66/2018, of August 16 and Ordinance no. 33/2019, of January 25th. Presentation of recognition is mandatory for signing the employment contract. More information can be obtained at: <https://www.dges.gov.pt/pt/pagina/reconhecimento?plid=374>

29th with the wording given by Law no. 57/2017, of July 19th (RJEC) and the Labor Code in their respective current wordings.

**7.2.** The Doctorate will carry out the duties, as a rule, on an exclusive dedication basis, by legal imperative, following paragraph b) of paragraph 1 of article 6 of the RJEC, ex vi, paragraph 2 of article 18 of the RJEC.

**7.3.** The contracting in question must remain in accordance with institutional needs, being conditioned on the existence of budgetary availability and the maximum execution period of the project or for the period necessary to carry out the activities identified in number 8 of this Notice, framed in the project, without prejudice to compliance with established legal and regulatory limits regarding the maximum duration and existence and never exceeding the maximum limit of 6 (six) years.

## **8. Activities to be developed:**

**8.1.** The functions of research personnel cover the following areas:

- a) Research;
- b) Transfer and valorization of knowledge;
- c) Management and communication of science and technology and other tasks;
- d) Teaching and training activities.

**8.2.** The Doctorate will be responsible for carrying out, on a regular basis, research and development activities, as well as other scientific and technical activities within the missions of the respective institutions and also:

- a) Participate in the design, development and execution of the research project “SEALabHaus: Atlantic New Bauhaus Laboratory for Sustainable, Inclusive and Beautiful Blue Tourism, Heritage and Culture of the Sea” in related scientific and technical activities, in collaboration with the responsible researcher for the project at CEAU;
- b) Guide the work carried out within the scope of the research project “SEALabHaus: Atlantic New Bauhaus Laboratory for Sustainable, Inclusive and Beautiful Blue Tourism, Heritage and Culture of the Sea”, together with the researcher responsible for the project;
- c) Collaborate in the development of training actions within the scope of research and development methodology;
- d) Monitor the research work carried out by scholarship holders, research interns and research assistants;
- e) Collaborate in teaching and participate in the institution’s training programs;
- f) Guidance for higher education students, namely undergraduate, master's and doctoral students;
- g) Carry out the functions for which they have been elected or appointed in the collegial bodies of the institution to which they belong;
- h) Participate in events and meetings promoted by the partners of the research project “SEALabHaus: Atlantic New Bauhaus Laboratory for Sustainable, Inclusive and Beautiful Blue Tourism, Heritage and Culture of the Sea”, as well as coordinate the team's communication with coordinators and others project partners;
- i) Among other activities.

## **9. Composition of the Jury:**

By Article 19(1)(f) and Article 22(1) and (2) of the Regulations of the Research, Science and Technology Staff of the University of Porto, the competition Jury has the following composition:

### **President of the Jury:**

Doctor André Carinha Tavares, Coordinating Researcher of CEAU - “Centro de Estudos de Arquitectura e Urbanismo” of FAUP;

### **Members of the Jury:**

1<sup>st</sup> Effective Member: Doctor Teresa Sofia Barbot Faria Cunha Ferreira, Principal Researcher at FAUP;

2<sup>nd</sup> Effective Member: Professor Doctor Filipa de Castro Guerreiro, Assistant Professor at FAUP.

### **Substitute members:**

1<sup>st</sup> Substitute Member: Professor Doctor José Miguel Neto Viana Brás Rodrigues, Full Professor at FAUP;

2<sup>nd</sup> Substitute Member: Professor Doctor José Pedro Sousa, Associate Professor at FAUP.

## **10. Selection methods:**

Under the provisions of article 26 of the Research, Science and Technology Staff Regulations of the University of Porto, the following selection methods will be applied in this competition procedure:

- a) Evaluation of Scientific and Curricular Career (ESCC) (90%);
- b) Interview (INT) (10%).

## **11. Evaluation of Scientific and Curricular Career (ESCC) (90%):**

**11.1.** The evaluation of the scientific and curricular career considers the profile appropriate to the activity to be developed and focuses on the relevance, quality, and timeliness of the following criteria:

- a) Scientific performance in the areas and subareas for the competition to be opened;
- b) Transfer and valorization of knowledge;
- c) Management and communication of science and technology;
- d) Teaching and training.

**11.2.** When evaluating the aspect referred to in paragraphs a) and b) of the previous point, the activity carried out in the last 5 (five) years (accounted up to the date of the closing of the application period) must be taken into account.

**11.3.** The period of 5 (five) years referred to in the previous point may be increased by the Jury when based on suspension of scientific activity for socially protected reasons (namely, for reasons of parental leave, prolonged serious illness, and other situations of unavailability to legally protected work), as long as the request is duly substantiated and proven by the candidates.

**11.4.** In the application of the aspects referred to in point 11.1. the following parameters are evaluated, to which the weighting factors indicated below are assigned:

### **11.4.1. Criteria for evaluating Scientific Performance (SP):**

**SP.** Scientific research or technological development activities. (90%).

- a) Scientific Merit, considering the quality of the content of the activity selected by the candidate, namely: publications as author or co-author (of books, book chapters, and articles in scientific journals and

conference proceedings, with scientific review); participation as a researcher in national or international scientific research projects on a competitive basis; post-doc research grants or contracts within the scope of national or international scientific employment programs; (From 0 to 50 points).

b) Architectural Practice: authorship or co-authorship of an architectural project, necessarily with active and passive bibliography (with a duly substantiated selection of up to two projects); scientific and/or technical consultancy for the preparation of architectural projects, urban design or urban studies regarding specialized reports; collaboration in a documental proven architectural project; (From 0 to 20 points).

c) Curatorial practice and knowledge dissemination activities, considering the quality of the activity selected by the candidate, namely: exhibitions, editor or organizer of publications (printed or online); organization of congresses and the like; participation in scientific commissions or committees; keynote at congresses or conferences by invitation. (From 0 to 30 points).

**11.4.2. Criteria for evaluating Knowledge Transfer and Valorization (KTV):**

**KTV.** University extension activities, scientific dissemination and economic and social valorization of knowledge. (5%).

a) Scientific, technological and cultural dissemination activities; (From 0 to 50 points)

b) Projects with companies and other institutions and provision of specialized services; (From 0 to 30 points)

c) Studies and debates within society, aiming to diagnose problems, study alternatives and define paths for future evolution. (From 0 to 20 points)

**11.4.3. Criteria for evaluating Teaching and Training (TT):**

**TT.** Teaching and advanced training activity duly framed within the maximum limits defined by legislation. (5%).

a) Experience, scope, and quality of the candidate's teaching activity in the scientific areas of Architecture and Urban Planning; (From 0 to 50 points).

b) Advanced training (master's degree guidance and training actions) in higher education institutions in the indicated recruitment area. (From 0 to 50 points).

**11.5.** The ESCC classification is obtained by the following formula:

$$ESCC = (0,9 \times A1) + (0,05 \times A2) + (0,05 \times A3).$$

**11.6.** Only up to 3 (three) candidates who are best positioned in the ranking resulting from the Evaluation of the Scientific and Curricular Career will be admitted to the Interview.

**12. Evaluation of the Interview (INT) (10%):**

**12.1.** To apply the selection method, Interview, up to a maximum of 3 (three) candidates with the best positions in the Scientific and Curricular Career Evaluation will be interviewed.

**12.2.** The Interview must last a maximum of one hour and aims exclusively to clarify aspects related to the research carried out by the candidates. This will be partially carried out in English.

**12.3.** Candidates may ask the President of the Jury for authorization for their interview to be carried out via videoconference, stating the reasons for this purpose.

**12.4.** The absence of the selected candidate from the interview phase is equivalent to withdrawal from this competitive procedure and will result in the exclusion of the candidacy.

**12.5.** The Interview classification is obtained by the following formula:

$$INT = (1.0 \times INT).$$

**13. Final Classification (FC) (100%):**

**13.1.** The Final Classification will be calculated based on the results of the selection methods, the Evaluation of the Scientific and Curricular Career (APCC) and the Interview (INT), using the following formula:

$$FC = (0,9 \text{ ESCC}) + (0,1 \text{ ENT})$$

**13.2.** If there is no interview the final classification is obtained by the following formula:  $FC = ESCC$ .

**14. Evaluation of selection methods:**

Each member of the Jury will evaluate the scientific and curricular background of the candidates and the interview on a scale of 0 to 100 points, valued to the hundredths, the classification being obtained through the weighting defined in the criteria to be evaluated.

**15. Evaluation methodology:**

**15.1.** Once the applications have been admitted, and before voting begins on their final ranking in the assessment of their scientific and professional career, each member of the Jury will submit a written document, to be attached to the minutes, with the list of applications in descending order of merit, duly substantiated, taking into account the criteria and parameters of this Notice.

**15.2.** The Jury deliberates by means of a reasoned nominal vote in accordance with the selection criteria adopted and published, from which abstentions are not permitted.

**15.3.** The ranking methodology will be carried out in accordance with article 29 of the Regulations for Research, Science and Technology Personnel of the University of Porto.

**15.4.** Minutes are drawn up at the Jury meetings, which contain a summary of what occurred during them, as well as the votes cast by each member and their respective reasons.

**15.5.** After applying the selection method/s, the Jury proceeds to draw up the final ranking list.

**15.6.** The final ranking list of admitted candidates, accompanied by the remaining deliberations of the Jury, including those relating to the admission and exclusion of candidates, is submitted for approval by the Rector.

**16. Formalizing applications:**

**16.1.** The applications must be submitted **september 11th de 2024 (hora local – Lisboa).**

(Lisbon local time).

**16.2.** The applications must be formalized using the online application submission system available on the FAUP website:

[https://sigarra.up.pt/faup/pt/CNT\\_CAND\\_GERAL.CONCURSOS\\_LIST](https://sigarra.up.pt/faup/pt/CNT_CAND_GERAL.CONCURSOS_LIST) (REF. 2024/18, N.º 58).

**16.3.** Applications are formalized by means of a request addressed to the President of the Selection Jury, under



the terms defined in the attached model.

**16.4.** Applications must be accompanied by documents proving the conditions set out in this Notice, namely:

- a) Application request addressed to the President of the Selection Jury (model attached);
- b) Copy of doctoral certificate or diploma and respective recognition of the degree, if it was obtained in a foreign Higher Education Institution (to be presented before hiring);
- c) Detailed *Curriculum Vitae*, containing the identifiers of *Ciência Vitae* and ORCID, as well as all relevant information for evaluating the application, as well as demonstrating compliance with the criteria set out in points 4 and 5 of this Notice, organized in accordance with the Scientific and Curricular Career Evaluation criteria set out in point 11 of this Notice.

**16.5.** The applicants may also attach any other documents they feel are relevant to assessing their merit.

**16.6.** Documents can be integrated into folders in a compressed format (zip, rar, 7z) but it is necessary to consider the system limit for uploading, which is set at a maximum of 720MB per file or compressed folder. Each application can submit several compressed files or folders, each with a limit of 720 MB, and the total number of compressed files/folders submitted is not limited.

**16.7.** For evaluating applications, as a rule, documents whose access is provided through other means will not be considered, and their submission on the competition platform (Sigarra) is mandatory.

**16.8.** The documents mentioned in point 16.4. must be submitted, preferably in PDF format.

**16.9.** The Jury may, whenever it deems it necessary, ask candidates to submit additional documents relating to the facts mentioned in the curriculum vitae submitted, setting a deadline for this purpose, under the following terms:

- a) the documentation referred to is not intended for the presentation of elements not mentioned in the Curriculum Vitae, nor for the addition of missing documents required by this Notice;
- b) all candidates are informed that additional documentation has been requested.

**16.10.** False statements provided by the candidates shall be punished by law.

**16.11.** Upon presentation of the document identified in point c) of point 16.4. of this Notice must take into account the scientific, technological, cultural or artistic production of the last 5 (five) years (accounted up to the date of the closing of the application period) considered most relevant by the candidate for the scientific area, and of the applied or practice-based research activities, considered to have the greatest impact by the candidate for the scientific area indicated in this Notice.

**16.12.** Failure to comply with the application submission deadline set out in point 16.1. of this Notice, the lack of presentation or presentation after the deadline of the Request referred to in point 16.3. and the documents referred to in point 16.4. determine the non-admission of the candidate(s) to this competitive procedure.

## **17. Notifications and Prior Hearing of Interested Persons:**

**17.1.** Candidates will be notified of the minutes relating to the application evaluation phase(s), sent by email to the address provided for that purpose, with receipt of delivery notification.

**17.2.** Notifications are made by email, following articles 112, no. 1, subparagraph c) and 113, no. 5, of the Code of Administrative Procedure.

**17.3.** Pursuant to the provisions of article 121 et seq. of the Code of Administrative Procedure, after being notified, candidates have 10 (ten) working days to respond in writing.

**18. Occupancy of the Vacancy in the Competition:**

This call for applications is exclusively intended to fill the position announced and can be terminated at any time until approval of the final candidate list, expiring with the respective occupation of the position. If none of the candidates is considered to have the profile required for the performance of the position described above within the scope of this project, the Selection Jury reserves the right not to award the position announced in this call.

**19. Reserve list:**

Based on the final sorting list, a reserve list will be provided, which may be used in case of resistance and/or non-delivery of the expected documentation by the selected people within the deadline defined for that purpose. The highest authority of the Faculty reserves the right to call the next candidate(s) and so on until the vacancy(s) is filled, whenever considered appropriate, upon judgment of opportunity and convenience. This reserve list may be used for up to 18 (eighteen) months, counting from the approval data of the final ordering list.

**20. Non-Discrimination and Equal Access Policy:**

Joint Order No. 373/2000, of March 31, from the Minister of State Reform and Public Administration and the Minister for Equality, determines that entry and access competitions must include the following mention: “In compliance with paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional progression, scrupulously taking care to avoid any and all any form of discrimination.” In this sense, the terms “candidate(s)”, “researcher(s)” and other similar terms are not used in this Notice to refer to the gender of people.

Likewise, no candidate may be privileged, benefited, harmed or deprived of any right or exempt from any duty due to, in particular, ancestry, age, sexual orientation, marital status, family situation, economic situation, education, origin or social condition, genetic heritage, reduced work capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological beliefs and trade union membership.

**21. Approval of Notice:**

The Scientific Council of Faculty of Architecture of the University of Porto approved this notice on 17th of July of 2024.

Porto, 31th of July of 2024.

The Vice Dean of Faculty of Architecture of the University of Porto  
Professor Doctor Teresa Manuel Almeida Cálix Augusto



## Requerimento de Candidatura

*(para efeitos do cumprimento do ponto 16.3 do presente Aviso de Abertura)*

Exmo/a. Senhor/a Presidente do Júri,

Eu, (Nome), nascido/a em (data de nascimento), de nacionalidade ( ), residente na/em (morada), com o telemóvel n.º (número) e endereço de correio eletrónico (e-mail), venho por este meio requerer a V. Ex.<sup>a</sup> que se digne a aceitar a minha candidatura ao procedimento concursal de seleção internacional, para categoria de (categoria), para o exercício de atividades de investigação na(s) área(s) científica(s) de ( ), no âmbito do projeto/contrato-programa “( )” (Ref. ), financiado por/pela ( )(se aplicável), em curso na (Faculdade/Instituto), em regime de contrato individual de trabalho a termo resolutivo incerto, ao abrigo do Regulamento do Pessoal de Investigação, de Ciência e de Tecnologia da Universidade do Porto, do Decreto-Lei n.º 57/2016, de 29 de agosto, alterado pela Lei n.º 57/2017 de 19 de julho, do Código do Trabalho e de outras normas regulamentares aplicáveis.

Mais declaro, que:

- Consinto que as comunicações/notificações no âmbito do presente concurso sejam efetuadas para o endereço de correio eletrónico por mim acima mencionado (que deverá ser o mesmo que foi introduzido no formulário de candidatura preenchido aquando da submissão da candidatura no sistema Sigarra).
- Declaro, igualmente, sob compromisso de honra, ser da minha única e exclusiva responsabilidade a veracidade dos elementos e factos constantes da minha candidatura, tendo pleno conhecimento de que a prestação de falsas declarações implica a exclusão do presente concurso.
- Declaro ainda que, ao incluir dados pessoais nos meus documentos curriculares, estou a autorizar que os mesmos sejam do conhecimento dos membros do júri e das pessoas candidatas a este concurso, em sede de audiência prévia de interessados/as.

Juntamente com o presente Requerimento, envio os seguintes documentos, para apreciação do Júri:

(.....)

(Local e data)

(Assinatura)