

**CALL FOR APPLICATIONS FOR ONE RESEARCH STUDENTSHIP FOR A PROJECT ON YOUTH INCLUSION AT THE CENTRE FOR RESEARCH AND INTERVENTION IN EDUCATION (CIIE) OF THE FACULTY OF PSYCHOLOGY AND EDUCATION SCIENCES OF THE UNIVERSITY OF PORTO (FPCEUP)**

The Faculty of Psychology and Education Sciences of the University of Porto (FPCEUP) welcomes applications for a research studentship for a research project on Youth Inclusion, developed at the Centre for Research and Intervention in Education (CIIE), and coordinated by Professor Isabel Menezes and co-coordinated by Professor Sofia Marques da Silva.

This project is focused on issues of inclusion of youth in conditions of social and educational vulnerability and aims to understand participatory and deliberative processes among youth through an intersectional approach, crossing different identity belongings such as gender, race, ethnicity, nationality, age, sexual orientation, religion, class, and/or functional diversity.

**1. Scientific field:** Educational Sciences.

**2. Admission requirements:**

To apply for the research studentship, applicants must comply with the following requirements, for which documentary evidence must be provided:

- a) Hold a Master's degree in Educational Sciences or in another area of Social Sciences and Humanities relevant to the development of the project (e.g., Psychology, Sociology)<sup>1</sup>.
- b) Be enrolled or meet the specific entry requirements to the doctoral programme in Educational Sciences at the University of Porto, a requirement to be proven at the date of hiring.

**3. Preferred requirements (for which documentary evidence must be provided):**

- a) Knowledge and experience of using qualitative and/or quantitative research methodologies, which can be proven, for example, through co-authorship of publications or reports.
- a) Research work experience as part of an academic degree or funded research project, using qualitative and/or quantitative methodologies, and including the collection and analysis of empirical material; research tasks in which the candidate was involved must be specified (submit a copy of the master's thesis and/or a statement from the project leader).
- b) (Co-)authorship of scientific publications in the field of education and/or other social sciences.
- c) Proficient command of English language (for candidates who are not native English speakers, to be assessed in the interview).
- d) Proficient command of Portuguese language (for candidates who are not native Portuguese speakers, to be assessed in the interview).
- e) Immediate availability (to be mentioned in the motivation letter).

**4. Work plan:**

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<sup>1</sup> If the candidate holds a Master degree awarded by a foreign higher education institution, it must be recognised by a Portuguese higher education institution, following the provisions of article 25 of Decree-Law no. 66/2018 of 16 August, which approves the legal regime for the recognition of academic degrees and higher education diplomas awarded by foreign higher education institutions, and Article 4 (2) (e) of Decree-Law no. 60/2018 of 3 August, and any formalities established therein be fulfilled up to the date of hiring.

The main duties of the successful applicant will include:

- a) Assist in research and literature review.
- b) Participate in data collection and analysis (quantitative and qualitative).
- c) Assist in writing of research reports and papers in scholarly journals, and presenting work at scientific meetings.
- d) Communicate with external partners in English and Portuguese.
- e) Collaborate in the organising of project meetings and dissemination events.
- f) Assist in other project management and administrative support tasks, and dissemination activities.

## **5. Applicable legislation and regulations:**

Portuguese Law no. 40/2004, dated August 18 (Scientific Research Studentships Statute) in its current wording; Research Studentships Regulations of the Foundation for Science and Technology, I.P., approved by Regulation no. 950/2019, in the wording currently in force; Research Studentships Regulations of the University of Porto, approved by Regulation no. 184/2021 of 3 March, as amended by Resolution no. 1301/2021, published in D.R., 2<sup>nd</sup> series, on 22 December; Decree-Law no. 66/2018, of August 16th (Legal regime for recognition of academic degrees and diplomas of higher education awarded by foreign higher education institutions); and Code of Administrative Procedure (“Código do Procedimento Administrativo”), approved by Decree-Law no. 4/2015, of 7 January.

## **6. Workplace:**

The workplace shall be at CIIE facilities at FPCEUP, Rua Alfredo Allen, 4200-135 Porto or other locations necessary for carrying out of the work plan, under the scientific supervision of Professors Isabel Menezes and Sofia Marques da Silva.

## **7. Duration:**

The research studentship will have a duration of 12 months, scheduled to start in August 2024. The studentship, on a full-time basis, might be renewed for equal or different time periods, according to institutional needs and financial availability.

## **8. Monthly maintenance allowance:**

8.1. The monthly maintenance allowance is €1.259,64, in accordance with Annex I of the University of Porto's Research Studentships Regulations, updated by Rectoral Order no. GR04/02/2024 of 14 February, which updates the amount of the University of Porto's research studentships for the year 2024. The payment will be made by FPCEUP by bank transfer.

8.2. To this amount may be added the payment of tuition fees for the Doctoral Programme in Educational Sciences at the University of Porto.

8.3. The studentships holder can join the Voluntary Social Insurance Scheme (valid for a grant of six months or more), which is optional (not compulsory) and the reimbursement corresponds to the 1st step of the contribution base. The studentship holder will also be covered by personal accident insurance.

## **9. Selection methods:**

9.1. Selection methods are curricular evaluation (CE) and, if the panel deems it necessary, an interview (I), partially on English, to the highest ranked candidates (max. of three) in curricular evaluation. The interview (I), if necessary, will weigh 30% of the final score. In case an interview is held, the final score (FS) is calculated according to the formula  $CE \cdot 0,7 + I \cdot 0,3$ , expressed on a scale of 0 to 100 points. If there is no interview, the final score will be the same as the one obtained at CE.

9.2. The evaluation criteria and weighing factors at CE are as follows:

- a) Academic/professional background and its relevance to the project themes and activities – 30%.
- b) Knowledge and proven experience in data collection and analysis methods using qualitative and/or quantitative methodologies – 30%.
- c) Experience in participating in R&D projects, including those leading to degree attainment – 10%.
- d) (Co)authorship of scientific publications in the field of education – 20%.
- e) Motivation and interest in the project theme – 10%.

9.3. If the interview is held, it will evaluate:

- a) Communication skills and verbal fluency in Portuguese and English (40%);
- b) Specific knowledge for carrying out the work plan (60%).

## **10. Composition of the selection panel:**

Chairperson: Prof Isabel Menezes, Ph.D., Full Professor at FPCEUP.

Members: Prof Sofia Marques da Silva, Ph.D., Associate Professor at FPCEUP; Dr Carla Malafaia, Ph.D., Assistant Professor at FPCEUP.

Substitute members: Dr Ana Luísa Costa, Ph.D., Researcher at CIIE/FPCEUP; Dr Norberto Ribeiro, Ph.D., Researcher at CIIE/FPCEUP.

## **11. Disclosure of the results:**

11.1. Final results will be communicated by email to the address provided by the candidates in the CV

11.2. Candidates have a period of 10 working days from the 5th working day immediately following the date of this notification sent to their electronic mailbox, in accordance with Article 121 et seq. of the Code of Administrative Procedure, to submit a formal rebuttal.

11.3. The final decision must be taken within a maximum period of 60 working days after the conclusion of the preliminary hearing of interested parties or of the public consultation.

## **12. Submission of application:**

12.1. The call for applications is open **until August 19th, 2024 (23h:59 - Lisbon)** (at 11:59 pm local time).

12.2. Applications must be submitted exclusively on the FPCEUP website at the following address: [https://sigarra.up.pt/fpceup/pt/cnt\\_cand\\_geral.concursos\\_list](https://sigarra.up.pt/fpceup/pt/cnt_cand_geral.concursos_list) (no. 2024/30, Pr. 122). The following documents are mandatory:

- a) Detailed CV, specifying previous experience in research projects and other responsibilities and tasks in which he/she were involved.
- b) Motivation letter in English reflecting the different curriculum evaluation criteria (point 9 of this notice), indicating in particular how the academic/professional path suits this notice, describing previous experiences in qualitative data collection and analysis methods, briefly describing the different scientific publications and their connection to the project themes.
- c) Declaration of eligibility (attached).
- d) Copy of the degree qualification certificate required in point 2, paragraph a) of this notice.
- e) Copy of proof of recognition of the degree, if it was obtained in a foreign Higher Education Institution (to be presented before hiring). Candidates with diplomas issued by foreign higher education institutions may apply and will be assessed using the same criteria as candidates with diplomas issued by Portuguese institutions, provided that they present, in their application, proof of recognition academic degrees (if applicable).
- f) Proof of enrollment in a doctoral programme in Educational Sciences of the University of Porto indicated in point 2, paragraph b) of this notice (any formalities established there must be completed

prior to the date of hiring), or a declaration of honor commitment that attest that you meet the enrolment conditions and that you will present an enrolment certificate before being hired.

- g) Proof of experience and knowledge that constitute the conditions of preference.
- h) If applicable, a sworn statement that the thesis theme will be chosen in line with the interests of the project and in liaison with the scientific supervisors.
- i) Any documents that candidates consider to be relevant for assessing their merit.

12.3. Failure to submit the documents specified in sections a) to d) and f) during the application process will result in the administrative exclusion of candidates.

12.4. Candidates may also include other documents they deem relevant for the curriculum evaluation.

12.5. Documents may be integrated into folders in compressed format (zip, rar, 7z). However, it is necessary to consider the system's upload limit, which is set at a maximum of 720MB per file or compressed folder. Each application can submit multiple compressed files or folders, each with a limit of 720MB, with no restriction on the total number of compressed files/folders submitted.

### **13. Reserve list:**

Based on the final ranking list, a reserve list will be formed, which may be activated in case of withdrawal and/or non-submission of the required documentation by the selected individual(s). The highest authority of the faculty reserves the right to call upon the next candidate(s) and so on until the vacancy(ies) is filled, whenever deemed appropriate and at the discretion of the faculty. This reserve list may be activated for up to 12 (twelve) months from the date of approval of the final ranking list.

### **14. Non-discrimination and equal access policy:**

The University of Porto actively promotes a policy of non-discrimination and equal access, whereby no applicant may be privileged, benefited, damaged, or deprived of any right or exempted from any duty on the grounds of, in particular, ancestry, age, gender, sexual orientation, marital status, family situation, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions, and trade union membership.

### STATEMENT

*(For the purpose of applying for a Research Studentship)*

For the purposes of complying with the provisions of paragraphs 2 and 3 of article 10 of the University of Porto's Research Scholarship Regulations, I hereby declare that:

- I have not entered into any Research Studentship contract to date under the Research Studentship Statute;
- To date, I have entered into the following EBI Research Studentship agreements:

Scholarship Typology	Start Date	End Date	Contracting Entity

I further declare that I meet the conditions of eligibility to join this studentship, as required under the terms of the aforementioned regulation.

As it is true, I sign this declaration.

Date: \_\_\_/\_\_\_/\_\_\_

Signature

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