

ACADEMIC**YEAR****2024/2025****Name of the Cycle of Studies (CS)**

2nd Cycle of Studies in Medical Informatics

A – Specific conditions for access to the cycle of studies

*According to the general regulations of the 2nd and 3rd cycles of U.Porto, this information is the responsibility of the CS Scientific Committee and is subject to approval by the Director of the Faculty. Exception made to **cycles of studies together with other HEIs**, to which the principles defined in the respective collaboration agreement apply, as well as in the specific regulation of the cycle of studies, formulated according to the Legal Regime of Higher Education Degrees and Diplomas (Portuguese Decree-Law nº 65/2018, of August 16). Whenever possible, it should be mentioned the scientific areas of the qualifications required for the application.*

Specific conditions for access to the cycle of studies

1 - Applications for enrolment in the 2nd Cycle of Studies in Medical Informatics are open to holders of a bachelor's degree or equivalent, from national or foreign institutions, in the area of Life and Health Sciences, Mathematics, Informatics, Information Sciences and Technologies or related areas:

1.1 - If the qualification was awarded by a foreign higher education institution, it must be recognised by a Portuguese higher education institution, under the terms of Decree-Law no. 66/2018, published in Diário da República, 1st series, no. 157, of August 16. This formality must be fulfilled by the application deadline.

2 - In duly justified cases and following a curricular assessment, the Scientific Committee of the Cycle of Studies may admit holders of other degrees or foreign university degrees, provided that their curriculum vitae demonstrates adequate basic scientific preparation.

B – Selection and ranking criteria and sub-criteria for applicants

Selection and ranking criteria should be defined using clear, objective, easily applicable, and justified variables to safeguard the transparency and accuracy of the assessment of applications. The assessment of criteria and sub-criteria measured through a numerical scale allows a more objective assessment of the potential and academic/scientific/artistic/professional capacity of the applicants.

B – Selection and ranking criteria and sub-criteria for applicants

1. Curriculum evaluation (0-100 points)	
1.1 Scientific publications: number of scientific publications in full in indexed journals with an impact factor.	20%
1.2 Undergraduate training: Average of bachelor's degree or integrated master's degree weighted by the suitability of the scientific area of the bachelor's degree or integrated master's degree for the objectives of the study cycle. Bachelor's or integrated master's degrees in the areas of Health Sciences are valued.	10%
If the entry qualification was awarded by a foreign higher education institution and it has not been recognised and the grade has been reconverted at the time of application, the Programme	

Selection Committee may consider the candidate to have the minimum passing grade for the qualification.	
1.3 Postgraduate training: Attendance and/or completion of postgraduate training relevant to the objectives of the study cycle and specialised training conferring the category of specialist in a given professional area by the competent professional bodies.	10%
1.4 Professional experience: Professional experience is assessed and the existence of teaching positions in higher education and/or research, particularly in clinical research and health services, is valued.	10%
2. selection interview (0-100 points)	
Selection interview to assess the candidates' preparation in the scientific areas of this programme, their professional experience and their objectives within the scope of the study cycle, including previous research experience, namely in the main scientific areas of this study cycle, as well as the possible existence of a research project, its quality and relevance to the objectives of the study cycle. Existence of a proposal for a guidance team and/or presentation of letters of reference specific to this cycle of studies. The existence of a doctoral scholarship or other means of funding for the research project or application for a doctoral scholarship within the scope of this cycle of studies. A very important aspect to be assessed in the interview concerns the availability and conditions of follow-up and the availability of time and effort to complete the cycle of studies. The interview is graded from 0 to 100, and a minimum score of 50 is required for admission to the programme.	
Final Classification (0-100 values)	
The final classification (CF) results from the sum of the classifications of the curricular assessment (AC) and the interview (Ent) with a weighting of 50 per cent for each component. Taking into account the valuation of the two components to a maximum of 100 points each, the calculation of the final classification (on a scale of 0 to 100) will be given by the formula: $CF = (AC * 0.5) + (Ent * 0.5)$	
Applicant's tie-breaking criteria (it can be the ranking of some elements of the previous table)	
1. final average of bachelor's degree or integrated master's degree;	
2. Scientific publications with an impact factor	

2ND CYCLE OF STUDIES IN MEDICAL INFORMATICS

VACANCIES: MAX: 25 / MIN: 15

1st PHASE VACANCIES: 15

2ND PHASE VACANCIES: 10 + REMAINDERS

TENDER SCHEDULING

	1ST PHASE		2ND PHASE	
	BEGIN	END	BEGIN	END
ONLINE APPLICATION SUBMISSION	02-02-2024	06-05-2024	12-07-2024	19-07-2024
PUBLICATION OF PROVISIONAL RESULTS	27-05-2024		31-07-2024	
PRIOR HEARING	28-05-2024	12-06-2024	01-08-2024	14-08-2024
PUBLICATION OF FINAL RESULTS	14-06-2024		02-09-2024	
SUBMISSION OF COMPLAINTS	17-06-2024	21-06-2024	03-09-2024	23-09-2024
PUBLICATION OF THE DECISION ON COMPLAINTS	26-06-2024		03-10-2024	
ONLINE ENROLLMENT	28-06-2024	04-07-2024	03-09-2024	09-09-2024
POSSIBLE ADMISSION OF WAIT-LISTED APPLICANTS	05-07-2024	11-07-2024	10-09-2024	16-09-2024

Method of notification of results (provisional and final) to applicants: by e-mail to the e-mail address indicated in the application.