

ONLINE PAYMENT OPTIONS CURRENT ACCOUNT

(ENGLISH)

Sumário / Summary		Escolha um método de pagamento / Select a payme	nt method
Pagamento em Excesso / Overpayment	0,00	• MB WAY / MB WAY The payments by MBWAY are only available if you are in Portugal	
Total	€0,00	 Referência MULTIBANCO / ATM reference The payments by ATM reference are only available if you are in Portuge 	
		O Cartão Bancário / Bank Card (debit or credit)	MasterCard. VISA SecureCode. secure

1 – Access the current account on the Sigarra home page. First, click on your "<u>Name</u>".

FLUP PORTO			-	português help
	Você estă em: Start > Faculty of Arts and Humanities of University of Porto			
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Continuing Education	IAC			
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Students				U.Porto Student Card
International Cooperation				Webmail
Research				Webmail@edu
External Relations	From 21 to 29 May Register here			Eduroam (wireless)
Staff		• • • • • •		Contacts
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Virtual Tour	Training	Foreign	Teaching	Recruitment
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	ETRAS.UP.PT	E MAJ.UP.PT	ETRAS.OP.PT	I&D+i
	Latest News	Events		FLUP Logo



2 –Select <u>Current Account</u> (right hand menu).

FLUP PORTO		português help
	Nocé está em: Sturt > Students >	
Welcome		Bookmarks
Organization		See List
Courses	Q.	Add Page
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Search		Personal Options Current Account
Virtual Tour	,	Accounts and Passwords Configure
Map of Promisor		Student Authentication
map or Premises		Confirm Personal Data
		Recover password
		Change password

3 – "Click" on the Pay icon.

Tran	nsactions	
Ung	paid expenses Applications Pagame	o em Excesso Parque de Estacionamento Seguro Escolar Serviço de Impressão Account Statement
	Description Date Deadline V	ue Amount Paid Amount Due Interest on late payments Details
0	Pagamento em Excesso 2024-02-08 1	D 6 1,00 6 🚱 🔔 🔍
0	Seguro Escolar 2024-05-22 5	
		Pry

4 – If there is more than one amount owed, you can <u>Join debits for payment</u> by checking the amounts under the <u>Associate</u> column, then click on the > <u>Associar Débitos</u> (Associate debts) button.

PAYMENT THROUGH CREDIT CARD To pay through credit card, please select the 'Tay' button and after, select the Cartão Bancário option. Cline Cli	nção de débitos para pagamento / Join debits for payment
To pay through credit card, please select the "Pay' button and after, select the Cardio Bancário option.	PAYMENT THROUGH CREDIT CARD
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4 – Select the <u>Pay</u> button.

Junção de débitos para pagamento / Join debits for payment
RAYMENT THROUGH CREDIT CARD
To pay through credit card, please select the 'Pay' button and after, select the Cartão Bancário option.
Client: Tarapaya sumbler: Country: Address: Fresa Code: Leadient: Forto
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Após pagamento não poderá alterar o N.I.F. declarado. / After payment you cannot change the declared VAT number.
▲ If you need an invoice or receipt in the name of a particular entity/company, please pay at the Treasury Unit.
A Pay Cancel
Please note that when several debits are linked to the same reference number, the payment deadline will be at most the lowest deadline of the debits in question.
👔 Tenha atenção que ao associar vários débitos numa mesma referência a data limite de pagamento será no máximo a menor data limite dos débitos em causa.
If you don't pay the reference by the payment deadline, you can generate a new reference by the debit deadline.
🚺 Se não pagar a referência até à data limite de pagamento da mesma poderá até à data limite do débito gerar uma nova referência.
You can consult the references to be paid in your current account in the "Unpaid expenses" tab.
Podera consultar as reterencias a pagamento na sua conta corrente no separador Despesas nao saudadas.

5 – Payment can be made via:

- MBWAY
- ATM Reference
- Bank Card (debit or credit)

Note:

It may be necessary to fill in: Address, Postal Code and Location. Payments by MBWAY or ATM Reference are only available if you are in Portugal.

Sumário / Summary		Escolha um método de pagamento / Select a payment meth	od
Pagamento em Excesso / Overpayment	6,00	• MB WAY / MB WAY The payments by MBWAY are only available if you are in Portugal	MB WAY
Total	€6,00	 Referência MULTIBANCO / ATM reference The payments by ATM reference are only available if you are in Portugal 	МВмиствансо
		 Cartão Bancário / Bank Card (debit or credit) MasterCan SecureCod 	Secure



6 – Payment by MB WAY > insert your phone number > select the <u>ENVIAR</u> (SEND) button.

Sumário / Summary	Escolha um método de pagamento / Select a payment	t method
Pagamento em Excesso / Overpayment 6,00	MB WAY / MB WAY The payments by MBWAY are only available if you are in Portugal	MB WAY
Total € 6,00	TELEPONE / TELEPHONE	
	 Referência MULTIBANCO / ATM reference The payments by ATM reference are only available if you are in Portug 	MB милтвансо
	 Cartão Bancário / Bank Card (debit or credit) 	sterCard. VISA cureCode. score

7 – Payment by ATM reference > select the <u>GERAR REFERÊNCIA (</u>GENERATE REFERENCE) button.

Sumário / Summary	Escolha um método de pagamento / Select a payment method
Pagamento em Excesso / Overpayment 6,00	MB WAY / MB WAY MB WAY The payments by MBWAY are only available if you are in Portugal
Total € 6,00	Referência MULTIBANCO / ATM reference The payments by ATM reference are only available if you are in Portugal GERAR REFERÊNCIA → / GENERATE REFERÊNCE
	O Cartão Bancário / Bank Card (debit or credit) MasterCard. SecureCode. VISA



8 – Payment by Bank Card (debit or credit) > insert card details > select PAY.

