Application, registration and enrolment in continuing education courses

In order to attend a continuing education course, you will need to complete the following steps:

- **1st STEP** Online application;
- **2nd STEP** Enrolment/registration, with payment of the course fee (you will receive an e-mail with the respective instructions, after your application has been accepted).

Please check the calendar corresponding to the 1st and 2nd Steps, in the webpage of each course (the completion of the course depends on a minimum of applications/enrolments).

• 1st STEP - Online application + access credentials (username and password)

In order to apply for a course, you must first log in to the information system.

1. Applicants **who are attending or have already attended a course** at U.Porto or FLUP **should use the student credentials (username and password) they already have**.
- In case you don't remember them, you can submit a Password recovery request

(If you still cannot recover your old credentials, you should request them to the IT Office to the email si@letras.up.pt, indicating the following personal data: Full name | Personal Identification Document Number (e.g. ID Card / Passport) | Taxpayer Number | Email)

2. If it is **the first time you are applying for a course at U.PORTO**, you will have to request a **temporary user**, by filling in the New user form.
The temporary user is only valid at the moment of application.
For additional information, check the instruction manual (temporary user).