

INFORMATION FOR APPLICATIONS - ACADEMIC YEAR 2020/2021

Cycle of Studies (CS)	Second Cycle	
Spatial Planning and Urban Project		
Organic Unit	Organic Unit(s)/University(ies) in association	Location of the CS (if in association)
FEUP	FAUP	FEUP

Places

Places	TOTAL	1 st Phase	2 nd Phase	3 rd Phase
1. Number of places available	40	15	20	5
Does it include leftover places from the previous phase?			Yes	Yes

Minimum number of students for the cycle of studies to operate	20
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Timeframe for applications

	1 st Phase	2 nd Phase	3 rd Phase
Submission of applications	10 th December 2019 to 15 th January 2020	16 th January to 6 th May 2020	7 th May to 5 th August 2020
Posting of provisional results	31 st January 2020	25 th May 2020	-
Prior hearing	3 rd to 14 th February 2020	26 th May to 8 th June 2020	-
Posting of final results	21 st February 2020	17 th June 2020	3 rd September 2020
Submission of complaints by applicants	24 th February to 16 th March 2020	18 th June to 9 th July 2020	4 th to 24 th September 2020
Publication of decision about complaints	Until 23 rd March 2020	Until 16 th July 2020	Until 1 st October 2020
Enrolment	28 th February to 9 th March 2020	25 th June to 7 th July 2020	10 th to 17 th September 2020
Eventual admission of non-placed applicants	13 th to 30 th March 2020	13 th to 24 th July 2020	24 th September to 6 th October 2020
Publication of leftover places for the following phase	7 th April 2020	29 th July 2020	-
Beginning of the academic year	1 st semester (see dates below)	1 st semester (see dates below)	1 st semester (see dates below)

Notification of the applicants

Means of notifying applicants
Applicants are notified via e-mail sent to the address specified on the application.

Credit transfer regarding training and work experience

	1 st Phase	2 nd Phase	3 rd Phase
Submission of the request	Upon application and upon registration	Upon application and upon registration	Upon application and upon registration
Publication of results	15 working days after the end of the enrolment period of the corresponding application phase or the completion of the credit transfer process		
Change of the registration in result of the credit transfer process	10 working days after the publication of the credit transfer result		

Timeframe for the academic year

	1 st semester	2 nd semester
Beginning of classes in the Cycle of Studies	14/09/2020	08/02/2021
Deadline to finish evaluation in the Cycle of Studies	05/02/2021	02/07/2021

Access conditions and criteria for selection and ranking

Specific conditions to access the cycle of studies

The following may apply for this cycle of studies:

Holders of a Bachelor's or Master's degree (or legal equivalent) in Architecture and Civil Engineering or similar areas (i.e. Landscape Architecture; Spatial Planning; Urbanism; Environmental Engineering; Geography; Land Management; Environmental Science, Transport Planning, etc.).

In exceptional cases, those with a highly recognized professional curriculum, at the discretion of the Scientific Committee of the cycle of studies.

Criteria and sub-criteria for selection and ranking of applicants

A - Academic curriculum - the academic curriculum is evaluated on the basis of the following sub-criteria (scale range 1-5):	50%
1 - Type of the highest academic degree obtained and final classification (numerical);	(25%)
2 - Average of the ECTS achieved in the curricular units considered relevant for the programme.	(25%)
Note: In the ranking process, if the documentation submitted by the applicants does not mention the average final score of the previous degree (highest academic degree), and it is not possible to calculate it, the average final score considered in the criterion "final classification" will be 10 (scale range 0-20).	
B - Professional curriculum - the professional curriculum is evaluated on the basis of the following sub-criteria (scale range 1-5):	25%
1 - Professional experience on relevant field, including professional internships;	(15%)
2 - Number of years of experience obtained in professional activity taking into consideration prominent job positions, coordination/management key roles in enterprises and institutions.	(10%)
C - Social skills evaluated by analysis of the curriculum vitae (together with an interview*, if necessary) (scale range 1-5):	25%
1 - Social performance and motivational initiatives related with the scientific field of the programme.	(15%)
2 - Other relevant social initiatives, including volunteering and direct involvement in key causes of the global society.	(10%)
*Note: the interview is facultative. In each application evaluation period, the Scientific Committee of the Master Programme can decide whether to interview some or all of the applicants if any information collected in the application process is somehow insufficiently clear for the assessment procedures. The interview may take place via SKYPE given the territorial distance of many applicants.	
Total:	100%
Obs.: In the 1 st phase, only applicants with a ranking grade equal to, or higher than, 140 (on a scale from 0 to 200) will be admitted.	
In the 2 nd phase, only applicants with a ranking grade equal to, or higher than, 120 (on a scale from 0 to 200) will be admitted.	
In the 3 rd phase, the minimum application grade will be 95 (on a scale from 0 to 200).	

Applicants tie-breaking criterion (*it can be the classification obtained on some of the elements from the previous table*)

Regarding a tie-breaking scenario, an interview will be held. If this is not enough to break the tie, the evaluation given to point C-1 will be determinant.

Observations of Annex 1

* The interview will be scheduled by e-mail sent to the e-mail address indicated in the application.