INFORMATION FOR APPLICATIONS – ACADEMIC YEAR 2020/2021

Cycle of Studies (CS)	Second Cycle	
Information Science		

Organic Unit	Organic Unit(s)/University(ies) in association	Location of the CS (if in association)
FEUP	FLUP	

Places

Places	TOTAL	1st Phase	2nd Phase	3rd Phase
1. Number of places available	**25**	**5**	**5**	**15**
Does it include leftover places from the previous phase?			**Yes**	**Yes**

Minimum number of students for the cycle of studies to operate.	**20**

Timeframe for applications

	1st Phase	2nd Phase	3rd Phase
Submission of applications	10th December 2019 to 15th January 2020	16th January to 6th May 2020	7th May to 5th August 2020
Posting of provisional results	31st January 2020	25th May 2020	-
Prior hearing	3rd to 14th February 2020	26th May to 8th June 2020	-
Posting of final results	21st February 2020	17th June 2020	3rd September 2020
Submission of complaints by applicants	24th February to 16th March 2020	18th June to 9th July 2020	4th to 24th September 2020
Publication of decision about complaints	Until 23rd March 2020	Until 16th July 2020	Until 1st October 2020
Enrolment	28th February to 9th March 2020	25th June to 7th July 2020	10th to 17th September 2020
Eventual admission of non-placed applicants	13th to 30th March 2020	13th to 24th July 2020	24th September to 6th October 2020
Publication of leftover places for the following phase	7th April 2020	29th July 2020	-
Beginning of the academic year	1st semester (see dates below)	1st semester (see dates below)	1st semester (see dates below)

Notification of the applicants

Means of notifying applicants
Applicants are notified via e-mail sent to the address specified on the application.

Credit transfer regarding training and work experience

	1st Phase	2nd Phase	3rd Phase
Submission of the request	Upon application and upon registration	Upon application and upon registration	Upon application and upon registration
Publication of results	15 working days after the end of the enrolment period of the corresponding application phase or the completion of the credit transfer process		
Change of the registration in result of the credit transfer process	10 working days after the publication of the credit transfer result		

Timeframe for the academic year

	1st semester	2nd semester
Beginning of classes in the Cycle of Studies	**14/09/2020**	**08/02/2021**
Deadline to finish evaluation in the Cycle of Studies	**05/02/2021**	**02/07/2021**

Access conditions and criteria for selection and ranking

Specific conditions to access the cycle of studies

The following may apply for this cycle of studies:
a) Holders of a Bachelor's degree or legal equivalent, more specifically: 1 - holders of a Bachelor's degree (1st cycle of Bologna) in the area of Information Science or other considered adequate by the Master's scientific committee; 2 - exceptionally, in duly justified cases, the scientific committee of the Master's Programme may admit candidates with a degree in another area. In these cases, the candidate will be required to have obtained approval in a set of first-cycle courses (up to a maximum of 30 ECTS) in the scientific area they are applying to;
b) Holders of a foreign Higher Education degree conferred after a first cycle of studies structured in accordance with the Bologna Process by a State that implemented this process, with the specificities referred to in a);
c) Holders of a foreign Higher Education degree that is recognized as meeting the objectives of a Bachelor's degree by the Master's scientific committee, with the specificities referred to in a);
d) Those with an academic, scientific or professional curriculum recognized as attesting to their ability to carry out this cycle of studies by the Master's scientific committee.

Criteria and sub-criteria for selection and ranking of applicants

Degree of adequacy of previous studies (equiv. 1st cycle) – Relevant areas (in order of preference): Information Science; Information Management, Information Systems, Informatics Engineering, Computing Science, Management, other cycles of studies related to Information Science.	30%
Grade of previous studies (equiv. 1st cycle)	25%
Relevant additional training and education – Number of training courses relevant for the field of Information Science	10%
Relevant professional experience – Relevance of the role for Information Science, type and duration of the position held.	15%
Interview*	20%
Obs.: In the 1st and 2nd phases, only applicants with a ranking grade equal to, or higher than, 140 (on a scale from 0 to 200) will be admitted.	

Applicants tie-breaking criterion *(it can be the classification obtained on some of the elements from the previous table)*

Degree of adequacy of previous studies (equiv. 1st cycle) (1st option)

Final grade of the previous degree (2nd option)

Relevant professional experience (3rd option)

Observations of Annex 1

* The interview will be scheduled by e-mail sent to the e-mail address indicated in the application.