

INFORMATION FOR APPLICATIONS - ACADEMIC YEAR 2017/2018

| | | |
|-----------------------|--|--|
| Cycle of Studies (CS) | Second Cycle | |
| Information Science | | |
| Organic Unit | Organic Unit(s)/University(ies) in association | Location of the CS 2017/18 (if in association) |
| FEUP | FLUP | |

A – Places

| Places | TOTAL | 1 st Phase | 2 nd Phase | 3 rd Phase | 4 th Phase | 5 th Phase |
|--|-------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 1. Number of places (no. or N/A) | 25 | 5 | 5 | 15 | N/A | N/A |
| Does it include leftover places from the previous phase? | | | Yes | Yes | N/A | N/A |

| | |
|--|----|
| Minimum number of students for the cycle of studies to operate | 10 |
|--|----|

B - Timeframe for applications

| | 1 st Phase | 2 nd Phase | 3 rd Phase | 4 th Phase | 5 th Phase |
|--|--|---|---|-----------------------|-----------------------|
| Submission of applications | Until 18 th January 2017 | 24 th March to 24 th April 2017 | 30 th June to 7 th August 2017 | - | - |
| Posting of provisional results* | 30 th January 2017 | 8 th May 2017 | 6 th September 2017 | - | - |
| Prior hearing # | 31 st January to 13 th February 2017 | 9 th to 22 nd May 2017 | 7 th to 20 th September 2017 | - | - |
| Posting of final results* | 20 th February 2017 | 29 th May 2017 | 25 th September 2017 | - | - |
| Submission of complaints by applicants | 21 st February to 14 th March 2017 | 30 th May to 20 th June 2017 | 26 th September to 17 th October 2017 | - | - |
| Publication of decision about complaints* | Until 21 st March 2017 | Until 27 th June 2017 | Until 24 th October 2017 | - | - |
| Enrolment | 27 th February to 9 th March 2017 | 5 th to 16 th June 2017 | 29 th September to 6 th October 2017 | - | - |
| Eventual admission of non-placed applicants | 15 th to 20 th March 2017 | 21 st to 26 th June 2017 | 13 th to 20 th October 2017 | - | - |
| Publication of leftover places for the following phase | 23 rd March 2017 | 29 th June 2017 | - | - | - |
| Means of notifying applicants | Email specified on the application | Email specified on the application | Email specified on the application | - | - |

Credit transfer regarding training and work experience

| | 1 st Phase | 2 nd Phase | 3 rd Phase | 4 th Phase | 5 th Phase |
|---|---|---|---|-----------------------|-----------------------|
| Submission of the request | Upon application and upon registration | Upon application and upon registration | Upon application and upon registration | | |
| Publication of results | Until 30 th March 2017 | Until 7 th July 2017 | Until 27 th October 2017 | | |
| Change of the registration in result of the credit transfer process | 10 working days after the publication of the credit transfer result | 10 working days after the publication of the credit transfer result | 10 working days after the publication of the credit transfer result | | |

| Timeframe for the academic year | 1 st semester | 2 nd semester |
|---|--------------------------|--------------------------|
| Beginning of classes at U. Porto | 18/09/2017 | 05/02/2018 |
| Beginning of classes in the Cycle of Studies | 18/09/2017 | 05/02/2018 |
| Deadline to finish evaluation | 02/02/2018 | 22/06/2018 |
| Deadline to finish evaluation in the Cycle of Studies | 02/02/2018 | 29/06/2018 |

C – Access conditions and criteria for selection and ranking

Specific conditions to access the cycle of studies

Admission conditions:

- Holders of a Bachelor's degree or legal equivalent, more specifically: 1 - holders of a Bachelor's degree (1st cycle of Bologna) in the area of Information Science or other considered adequate by the Master's scientific committee; 2 - exceptionally, in duly justified cases, the scientific committee of the Masters Programme may admit candidates with a degree in another area. In these cases, the candidate will be required to have obtained approval in a set of first-cycle courses (up to a maximum of 30 ECTS) in the scientific area they are applying to;
- Holders of a foreign Higher Education degree conferred after a first cycle of studies structured in accordance with the Bologna Process by a State that implemented this process, with the specificities referred to in a);
- Holders of a foreign Higher Education degree that is recognized as meeting the objectives of a Bachelor's degree by the Master's scientific committee, with the specificities referred to in a);
- Those with an academic, scientific or professional curriculum recognized as attesting to their ability to attend this cycle of studies by the Master's scientific committee.

In the 1st and 2nd phases, only applicants with a ranking grade equal to, or higher than, 14 (out of 20) will be admitted.

| Criteria and sub-criteria for selection and ranking of applicants. | Weighting (%) |
|--|---------------|
| Degree of adequacy of previous studies (equiv. 1st cycle) – Relevant areas (in order of preference): Information Science; Information Management, Information Systems, Informatics Engineering, Computing Science, Management, other cycles of studies related to Information Science. | 30% |
| Grade of previous studies (equiv. 1st cycle) | 25% |
| Relevant additional training and education – Number of training courses relevant for the field of Information Science | 10% |
| Relevant professional experience – Relevance of the role for Information Science, type and duration of the position held. | 15% |
| Interview | 20% |
| | |

Applicants tie-breaking criterion (it can be the classification obtained on some of the elements from the previous table)

Degree of adequacy of previous studies (equiv. 1st cycle) (1st option)

Final grade of the previous degree (2nd option)

Relevant professional experience (3rd option)

Observations