INFORMATION FOR APPLICATIONS – ACADEMIC YEAR 2016/2017

Cycle of Studies (CS)	Second Cycle	
Information Science		
Organic Unit	Organic Unit(s)/University(ies) in association	Location of the CS 2016/17 (if in association)
FEUP	FLUP	

A – Places

Places	TOTAL	1st Phase	2nd Phase	3rd Phase	4th Phase	5th Phase
1. Number of places (no. or N/A)	**25**	**10**	**15**	**N/A**	**N/A**	**N/A**
Does it include leftover places from the previous phase?			**Yes**	**N/A**	**N/A**	**N/A**

Minimum number of students for the cycle of studies to operate.	**10**

B - Timeframe for applications

	1st Phase	2nd Phase	3rd Phase	4th Phase	5th Phase
Submission of applications	Until 30th April 2016	1st May to 8th August 2016	-	-	-
Posting of provisional results*	20th May 2016	5th September 2016	-	-	-
Prior hearing #	23rd May to 6th June 2016	6th to 19th September	-	-	-
Posting of final results*	13th June 2016	23rd September 2016	-	-	-
Submission of complaints by applicants	13th to 28th June 2016	23rd September to 7th October 2016	-	-	-
Publication of decision about complaints*	Until 12th July 2016	Until 21st October 2016	-	-	-
Enrolment	20th to 27th June 2016	27th to 30th September 2016	-	-	-
Eventual admission of non-placed applicants	Until 8th July 2016	Until 14th October 2016	-	-	-
Publication of leftover places for the following phase	15th July 2016	-	-	-	-
Means of notifying applicants	Email specified on the application	Email specified on the application	-	-	-

Credit transfer regarding training and work experience

	1st Phase	2nd Phase	3rd Phase	4th Phase	5th Phase
Submission of the request	Upon application and upon registration	Upon application and upon registration			
Publication of results	Until 18th July 2016	Until 24th October 2016			
Change of the registration in result of the credit transfer process	10 working days after the publication of the credit transfer result	10 working days after the publication of the credit transfer result			

Timeframe for the academic year	1st semester	2nd semester
Beginning of classes at U. Porto	**19/09/2016**	**06/02/2017**
Beginning of classes in the Cycle of Studies	**19/09/2016**	**06/02/2017**
Deadline to finish evaluation	**03/02/2017**	**23/06/2017**
Deadline to finish evaluation in the Cycle of Studies	**03/02/2017**	**30/06/2017**

C – Access conditions and criteria for selection and ranking

Specific conditions to access the cycle of studies.

Admission conditions:
a) Holders of a Bachelor's degree or legal equivalent, more specifically: 1 - holders of a Bachelor's degree (1st cycle of Bologna) in the area of Information Science or other considered adequate by the Master's scientific committee; 2 - exceptionally, in duly justified cases, the scientific committee of the Masters Programme may admit candidates with a degree in another area. In these cases, the candidate will be required to have obtained approval in a set of first-cycle courses (up to a maximum of 30 ECTS) in the scientific area they are applying to;
b) Holders of a foreign Higher Education degree conferred after a first cycle of studies structured in accordance with the Bologna Process by a State that implemented this process, with the specificities referred to in a);
c) Holders of a foreign Higher Education degree that is recognized as meeting the objectives of a Bachelor's degree by the Master's scientific committee, with the specificities referred to in a);
d) Those with an academic, scientific or professional curriculum recognized as attesting to their ability to attend this cycle of studies by the Master's scientific committee.

Criteria and sub-criteria for selection and ranking of applicants.	Weighting (%)
Degree of adequacy of previous studies (equiv. 1st cycle) – Relevant areas (in order of preference): Information Science; Information Management, Information Systems, Informatics Engineering, Computing Science, Management, other cycles of studies related to Information Science.	35%
Grade of previous studies (equiv. 1st cycle)	35%
Relevant additional training and education – Number of training courses relevant for the field of Information Science	15%
Relevant professional experience – Relevance of the role for Information Science, type and duration of the position held.	15%

Applicants tie-breaking criterion *(it can be the classification obtained on some of the elements from the previous table)*

Degree of adequacy of previous studies (equiv. 1st cycle) (1st option)

Final grade of the 1st cycle (2nd option)

Relevant professional experience (3rd option)