



1) About QTEM:

Information can be found at FEP's website below

https://sigarra.up.pt/fep/en/WEB_BASE.GERA_PAGINA?p_pagina=1024772

2) Eligible candidates must fulfill the following criteria:

- Final year bachelor students wishing to apply to a FEP Master programme taught in English; or Students enrolled/ admitted in a FEP Master programme taught in English*;
- Students with English proficiency level minimum B2;
- Students with a GMAT test score of 650 pts (or GRE equivalent).

There are four FEP Master programmes taught in English: Master in Economics (English Track), Master in Management, Master in Finance and Master in Data Analytics.

*NOTE: Final year bachelor students admitted to QTEM will not be not automatically admitted to a Master programme at FEP and must submit their application to the masters. The confirmation of the admission to QTEM happens in June and is conditional to the admission in the Master programme and to the submission of the GMAT / GRE.

3) Application deadlines

8th January 2020: for the exchanges taking place in the upcoming Fall Semester (starting September 2021), in the case of master students; for the exchanges taking place in the upcoming Spring Semester (starting January/ February 2020) in the case of final year bachelor students.

8th June 2020: for the exchanges taking place in the upcoming Spring Semester (starting January / February 2021).

4) Documents and procedures for the application

- GMAT Score Report (official or unofficial);
 - a) Results must be available via the official GMAT platform to FEP as explained in [this link](#).
 - b) Master students applying in January should submit the GMAT scores before the end of April 2020.
 - c) Bachelor students applying in January or June should submit the GMAT scores before the end of August 2020.
- Curriculum Vitae with academic records
- English Language Certificate(s) attesting the student proficiency level is minimum B2 (optional)
- Motivation letter
- List of 5 university destinations and, for each destination, the specialization module the student wishes to focus on. This list must be ranked by the students' preference.
 - a) Students applying in June should have a study plan of 30 ECTS credits planned for the 1st university in the ranking and that plan should be previously approved by the Master Director.
 - b) Bachelor students applying in January do not need to fulfill what is stated in a), students must simply send a provisional list of their 5 preferences.

Applications with all the documents in English should be sent to qtem@fep.up.pt

IMPORTANT NOTE: master students applying in the January or June calls should, parallel to the application for QTEM, make the pre-application for international mobility, following the rules and deadlines mentioned in the International webpage of FEP [in the page](#) ; this application will entitle QTEM applicants to an Erasmus+ grant in case they are selected for QTEM and in the destinations eligible for the Erasmus+ programme.

5) Selection of Students at FEP

The selection will be based on:

- Academic Records
- GMAT score (if available)
- CV
- Consistency in the selection of the specialization module
- Motivation
- English Proficiency

All eligible candidates must participate in an interview. Candidates will be informed by email of her/his interview appointment.

The candidates will be informed of the selection results in **early March** (Fall Semester) or **early July** (Spring Semester), respectively, in the application call in January and in June.

6) Selection of Students at QTEM Brussels Office

In March/July Students will be informed about university allocation regarding the first/second semester of the next academic year.

7) Eligibility for Erasmus+ scholarships

QTEM students are eligible for Erasmus+ scholarships in the case of applications for European destinations. In the application process for an Erasmus+ scholarship, applicants to strategic partnerships like Double degrees for Kedge Business School, Kozminski University and QTEM Network will have preference over students that apply under other international mobility projects.

See also **IMPORTANT NOTE** in point 4)

8) GMAT Award

QTEM students who have done the preparation course for GMAT at FEP are eligible for the GMAT Award under the rules detailed in FEP's website in [this link](#).