

Dual Degree
Master degree in Finance at FEP - Universidade do Porto
and
Master degree in Finance and Accounting at Kozminski University

- Call and Application Procedures 2019/20 -

1) What will change in the Master in Finance programme at FEP if a student wishes to take a Dual Degree at Kozminski University?

The student will have to:

- undertake the following courses in the 2nd semester at FEP
 - Evaluation, Acquisitions and Corporate Control
 - Derivatives and Risk Management
 - Portfolio Management
 - Real Options
 - Corporate Governance
 - Data Analysis (Master in Data Analytics)
- Undertake the third and fourth semesters at Kozminski University. The (provisory) plan of studies is the following:

3rd Semester at KU	4th Semester at KU
Quantitative and Qualitative Research Methods (4 ECTS)	Alternative Investments (4 ECTS)
Communication and Negotiation Skills (2 ECTS)	Advanced Management Accounting (3 ECTS)
Corporate Financial Reporting (5 ECTS)	Advanced Financial Reporting (3 ECTS)
Modern Banking Systems (3 ECTS)	Finance Simulation Games (3 ECTS)
Introduction to AML and Compliance in Banking (2 ECTS)	Ethical Issues in Finance and Accounting (3 ECTS)
Fundamental Analysis (3 ECTS)	Psychology of Financial Markets (2 ECTS)
Advanced Macroeconomics (4 ECTS)	Dissertation Seminar (10 ECTS)
Dissertation Seminar (6 ECTS)	Dissertation Seminar (4 ECTS)
Plan for Dissertation (at FEP by distance learning) (7.5 ECTS)	

Notes: Students must (a) undertake the course Plan for Dissertation (FEP, "distance learning") in the 3rd semester at KU; (b) successfully defend a Master Dissertation at Kozminski University, co-supervised by FEP and Kozminski University faculty members.

2) How many students will be selected?

Up to 4 students.

3) Are students entitled to a scholarship?

Students are eligible for a scholarship. In the application process for a scholarship, applicants to strategic partnerships with Kedge, Kozminski and QTEM universities will have preference over students that apply under other international mobility projects.

What are the tuition fees?

FEP students are exempted from paying tuition fees at Kozminski University and will only have to pay tuition fees at FEP.

4) Application and Selection procedures

STEP 1: Students wishing to apply to the Dual Degree Programme (FEP/Kozminski University) should, between December 15th and January 15th,

- a) make provisory application online (SIGARRA), in the same terms as regular students do ([information available here](#));
- b) send an email to doubledegreekozminski@fep.up.pt to inform the director of Master in Finance.

Eligibility criteria:

Master in Finance students who expect to complete a total of 30 ECTS (1st semester).

Admission and Selection criteria:

Only the candidates with an average score of, at least, 13.5 out of 20 will enter the final rank.

- i. Score in the Master in Finance application: 30%
- ii. Average available grades in Master in Finance courses: 50%
- iii. Interview: 20%

The interview is compulsory and aims at evaluating the motivation and interpersonal skills of the candidate. The interview will be held by the Master in Finance Director and another member of the Master's Scientific Board. Interview meeting dates will be communicated by email (from doubledegreekozminski@fep.up.pt).

To establish the final ranking, the scores will be rounded to hundredths. In the case of a draw, selection will be based first upon criterion ii) and, then, upon criterion iii).

If a student is selected, he/she must have completed at least 48 ECTS (1st and 2nd semester) at FEP to go to Kozminski University in the second year.

STEP 2: Students will be informed before **January 27th** about the admission and selection results by email (doubledegreekozminski@fep.up.pt).

STEP 3: Applicants should confirm their application on the **January 29th** about the selection results by email.

STEP 4: Selected applicants should submit their application to Kozminski **before March 3rd** (documentation details will follow). For queries about the application process in Kozminski University the contact is **Aneta Gasiewska** (gasiewska@kozminski.edu.pl).

STEP 5: Kozminski University accepts or rejects the application. In case the student is accepted, a letter of acceptance will be sent to FEP.

STEP 6: Students should confirm elective courses selection for the 2nd semester with Master Academic Services at FEP.

STEP 7: The International Mobility Unit (erasmus@fep.up.pt) will contact students for the purpose of initiating the Erasmus+ (E+) application procedures. The services will appoint a meeting to prepare the registration as an outgoing mobility student of FEP/University of Porto. Before **February 28th**.

- a. Students should fill in, sign and deliver, in hand, the application form (for E+ mobility purposes) to the International Mobility Unit, including the following (provisory) plan. Application form is available in SIGARRA, "Movilidades" (Mobilities).

KU	ECTS	FEP	ECTS
Communication and Negotiation Skills	2	Seminars	7.5
Corporate Financial Reporting	5		
Modern Banking Systems	3		
Introduction to AML and Compliance in Banking	2		
Fundamental Analysis	3		
Advanced Macroeconomics	4		
Alternative Investments	4		
Advanced Management Accounting	3		
Advanced Financial Reporting	3		
Finance Simulation Games	3		
Ethical Issues in Finance and Accounting	3		
Psychology of Financial Markets	2		
Total	37	Total	7.5

The students will also undertake at KU, three course units of **Dissertation Seminar** and **Quantitative and Qualitative Research Methods**. This additional work will be considered as an assessment component of **2F19 -Dissertation/Work Project/Internship**, as set in the Agreement for the Mutual Recognition of Training of the Master Programmes in Finance FEP_KU. The additional required number of ECTS needed for **2F19 -Dissertation/Work Project/Internship** will be taken out from the 37 ECTS in the table above.

b. Students should upload the following documents in their application (Sigarra).

- ID card copy;
- The European Health Insurance Card (CESD) copy;
- *Curriculum Vitae* (English);
- Diploma and Diploma Supplement;
- Bank details (IBAN, address, name).

5) Useful contacts:

At FEP: Lina Oliveira (erasmus@fep.up.pt) / Marta Barbosa (international@fep.up.pt).

At Kozminski University: Aneta Gasiewska (gasiewska@kozminski.edu.pl).

6) Additional information about Kozminski University in this [link](#).

The Local Erasmus Coordinator

Ana Paula Ribeiro

The Director of the Master in Finance

Paulo Pereira

Porto, November 27th, 2018