

Dual Degree

Master degree in Management at FEP - Universidade do Porto and “*Master in Administration*” at FEA – Universidade de São Paulo

1) What will change in the Master in Management (MIM) programme at FEP if a student wishes to take a double degree with FEA-USP?

The student will have to

- Undertake, at FEA, the courses in the 2nd semester of the programme as defined in the Study Plan in Annex;

NOTE: the student might choose to extend his stay in FEA for one additional semester, the 3rd semester of the master; this possibility should be discussed with the master programme director.

- be approved in the public defense of the Dissertation. Dissertation has to fulfill the following requirements:
 - 2 co-supervisors must be addressed (one from FEP and other from FEA-USP)
 - Dissertation must be written in English and must contain a summary page with Title, Abstract and Keywords, in English and Portuguese
 - Public defense examination must be in English and takes place at the Home institution.

2) How many students will be selected?

Up to 4 students (1 semester each) or 2 students (1 year each).

3) Are students entitled to a scholarship?

Although not guaranteed, students are eligible for a scholarship (e.g., Santander). Information will be given by FEP when the call is open.

4) What are the tuition fees?

FEP students will only have to pay tuition fees at FEP.

5) Applications and selection procedures

STEP 1: Application to the double degree

Students admitted to the Master in Management should apply for the double degree **until the 6th of June every year**, before starting the first year of the programme.

Rules and link for application are available in FEP's website in:

https://sigarra.up.pt/fep/pt/WEB_BASE.GERA_PAGINA?p_pagina=1023152

IMPORTANT NOTE: The selection will be contingent on the student

- completing a total of 30 ECTS during the 1st semester of the master programme and
- hold one certificate confirming proficiency in English minimum level B2: IELTS min 6.0, TOEFL IBT min 79, or equivalent.

STEP 2: Application to the partner school abroad

After being selected, the student should apply for the partner school, respecting the procedures and deadlines set by the host/partner school.

STEP 3: Application to the University of Porto as a mobility student going abroad

Application as a mobility student from the University of Porto is due in September every year.

In **September**, selected applicants should submit the following study plan for one semester for approval by MIM director, in accordance with the requirements for the 2nd semester at FEA-USP.

FEP	ECTS UP	FEA-USP	Credits USP
Compulsory courses: Management Information systems Business Analytics International Business Management Research	15	Compulsory and elective courses in the field of management (Study Plan to be defined with the Programme Director)	20
Elective courses	15		
Total	30	Total	20 (corresponding to 30 ECTS at FEP)

In **December**, students choosing to spend 1 year at the partner school should also apply for a mobility period in the regular call for the 3rd semester. The choice of courses should be previously set in agreement with the director of the MIM.

In both application moments as an outgoing mobility student of FEP/University of Porto, students must:

- Fill in, sign and deliver, in hand, the application form (for E+ mobility purposes) to the International Mobility Unit. Application form is available in SIGARRA, "Mobilidades" (Mobilities).

The choice of elective courses to be attended at FEA-USP should be previously set in agreement with the director of the MIM.

- b. Upload the following documents in their application (SIGARRA):
- Copy of the Passport;
 - Copy of private health insurance contract;
 - PT/BR 13 - Certificate of entitlement to health care in Brazil;
 - *Curriculum Vitae* (English);
 - Bank details (IBAN, student's name).

6) Useful contacts:

At FEP: Lina Oliveira (erasmus@fep.up.pt).

At FEA-USP: Márcio Fernandez Cuzziol (ccintfea@usp.br).

7) Additional information about FEA-USP in this [link](#).

Local Erasmus Coordinator

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Annex – Study Plan for FEP Students

1º semester in Porto (Sept. till January)		
Courses at FEP or FEA	Credits USP	ECTS Credits FEP
Business Valuation		3
Financial Management		3
Strategic Management		6
Operations and Supply Chain Management		6
People Management		6
Marketing and Commercial Management		6
2nd Semester in São Paulo (Feb. till July)		
Compulsory and elective courses in the field of management	20	30
3rd Semester in Porto (Sept. till January)		
Business Case Analysis		9
Business Challenge		6
Corporate Ethics		3
Seminars		3
Work Plan/Work Project/Internship project		9
4th Semester in Porto (Feb. till July)		
Dissertation/Project Report/Internship Report		30
Total of ECTS credits		120