

## Training Content Framework 12 Use of Web tools

Description of the Training Module 12



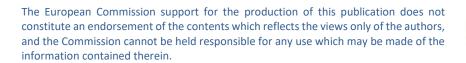


















## **Training Content Framework: Use of Web tools**

| Module title                    | Use of web tools - To use digital tools to innovate processes and products  |                       |  |
|---------------------------------|---|-----------------------|--|
| Notional Learning time          | Approx. 2 hours   |                       |  |
| Description of the module       | The module intends to provide competencies in using web tools for general tasks, facilitating a self-diagnosis of personal digital competencies, acquainting learners with innovation, and capacitating learners to apply web tools in an innovation case study. Therefore, this module addresses the following topics:  1. Presentation of essential web tools for information and communication;  2. Self assessment using a webtool questionnaire of individual digital competences; |                       |  |
| Learning objectives             | <ol> <li>Understand capacities of web tools</li> <li>2. Apply web tools</li> </ol>  |                       |  |
| Steps                           | <ol> <li>Description and presentation of webtools;</li> <li>Self-evaluation of digital competences;</li> <li>Analyze web tools application</li> </ol>   |                       |  |
| Material                        |   |                       |  |
| Learning content                | Presentation of web tools; Self assessment of digital competences;  |                       |  |
| Learning content type in MOODLE | <ul> <li>Websites, online courses and documents about web tools;</li> <li>Self-assessment tool to evaluate digital competences.</li> </ul>  |                       |  |
| Activity/Task                   | <ol> <li>Intial self-evaluation about digital competences;</li> <li>Consult existing digital training and information about web tools;</li> <li>Post self-evaluation about digital competences</li> </ol>   |                       |  |
| External resources              | Consultation of online sources and of other modules.  |                       |  |
| Evaluation                      |   |                       |  |
| Learning outcomes in            | Knowledge   | Skills                | Attitude   |
| terms of competence             | I can understand capacities of web tools  | I can apply web tools | I can perform self-<br>evaluation of my<br>digital competences |
| Evaluation content              | Formative and final assessment, Assignment  |                       |  |
|                                 | I   |                       |  |